



New Forest
DISTRICT COUNCIL

**Annual
Financial
Report
2013/2014**

NEW FOREST DISTRICT COUNCIL

ANNUAL FINANCIAL REPORT - YEAR ENDED 31ST MARCH 2014

CHAIRMAN OF THE COUNCIL

Councillor Mrs M Holding

LEADER OF THE COUNCIL

Councillor B Rickman

CHIEF EXECUTIVE Mr D Yates

EXECUTIVE DIRECTOR Mr R Jackson

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STATEMENT OF RESPONSIBILITIES

1. The Authority's Responsibilities

The Authority is required to:

- make arrangements for the proper administration of its financial affairs and to secure that one of its officers has the responsibility for the administration of those affairs. In this authority, that officer is the Executive Director;
- manage its affairs to secure economic, efficient and effective use of resources and safeguard its assets;
- approve the statement of accounts.

I confirm that these accounts were approved by Members of the Audit Committee at the meeting held on 26 September 2014.

**Cllr A O'Sullivan
Chairman
Audit Committee**

26 September 2014

2. The Responsible Financial (s151) Officer's Responsibilities

The Executive Director is responsible for the preparation of the Authority's statement of accounts in accordance with proper practices as set out in the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom ('the Code of Practice').

In preparing this statement of accounts, the Executive Director has:

- selected suitable accounting policies and then applied them consistently;
- made judgements and estimates that were reasonable and prudent;
- complied with the Code of Practice.

The Executive Director has also:

- kept proper accounting records which were up to date;
- taken reasonable steps for the prevention and detection of fraud and other irregularities.

I certify that the statement of accounts presents a true and fair view of the financial position of New Forest District Council at 31 March 2014 and the income and expenditure for that year ended.

Mr R Jackson (CPFA) – Responsible Financial (s151) Officer 26 September 2014

EXPLANATORY FOREWORD

1. Introduction

The accounts for 2013/14 comprise the following statements:

- **Comprehensive Income and Expenditure Statement**

This statement shows the accounting cost in the year of providing General Fund and Housing Revenue Account services in accordance with generally accepted accounting practices, rather than the amount to be funded from taxation and housing rents. The Council raise taxation and rents to cover expenditure in accordance with regulations. The taxation and rents position is shown in the Movement in Reserves Statement.

- **Movement in Reserves Statement**

This statement shows the movement in the year on the different reserves held by the Council, analysed into 'usable reserves' and other reserves. The surplus or deficit on the Provision of Services line shows the true economic cost of providing the Council's services, details of which are shown in the Comprehensive Income and Expenditure Statement. These are different from the statutory amounts required to be charged to the General Fund balance and the Housing Revenue Account for council tax and dwellings rent setting purposes. The net increase/decrease before Transfers to Earmarked Reserves line shows the statutory General Fund and Housing Revenue Account balance before any discretionary transfers to or from earmarked reserves.

- **Balance Sheet**

This statement shows the value, as at the Balance Sheet date, of the Council's recognised assets and liabilities. The net assets of the Council (assets less liabilities) are matched by reserves held by the Council. Reserves are reported in two categories. The first category is usable reserves i.e. those reserves that the Council may use to provide services, subject to any statutory limitations and the need to maintain prudent reserve levels. The second category is reserves that the Council cannot use to provide services as this category includes reserves that record unrealised gains and losses and reserves that hold timing differences shown in the Movement in Reserves Statement line "Adjustments between accounting basis and funding basis under regulations".

- **Cash Flow Statement**

The Cash Flow Statement shows the changes in cash and cash equivalents of the Council during the reporting period. The statement shows how the Council generates and uses cash and cash equivalents on operating, investing and financing activities. The amount of net cash flows arising from operating activities is a key indicator of the extent to which the operations of the Council are funded by way of taxation and grant income or from the recipients of the services provided by the Council. Investing activities represent the extent to which cash outflows have been made for resources which are intended to contribute to the Council's future service delivery. Cash flows arising from financing activities are useful in predicting claims on future cash flows by providers of capital to the Council.

EXPLANATORY FOREWORD

- **Housing Revenue Account (HRA) Income and Expenditure Statement**

This statement shows the economic cost in the year of providing Council Housing services in accordance with generally accepted accounting practices rather than the amount to be funded from rents. The Council charges rents to cover net expenditure incurred in accordance with regulations, which is different from the accounting cost. The increase or decrease in the year, on the basis of which rents are raised, is shown in the HRA section of the Movement in Reserves Statement.

- **Collection Fund**

This is an agent's statement that reflects the statutory obligation of the Council, as a billing Authority, to maintain a separate Collection Fund. The statement shows the transactions of the billing authority in relation to the collection of council tax and non-domestic rates from taxpayers and the distribution of the income to local authorities and the Government. While there is only one Collection Fund, separate statements have been shown for council tax and non-domestic rates due to the additional complexity of non-domestic rates transactions following the introduction of the Retention Scheme in 2013/14

2. **Accounting Policy Change – Employee Benefits**

International Accounting Standard 19 was amended in 2011 and the revised standard came into force during 2013/14. The changes relate to the creation of some new classes of components of defined benefit costs and the re-measurement of the net defined liability. They have resulted in presentational changes within the main accounting statements but have not affected the Council's Balance sheet or overall revenue account position. Given this the 2012/13 statements have not been restated. The changes that arise are considered not to be material as they would not influence the decisions or assessments of users of the accounts made on the basis of the financial statements.

EXPLANATORY FOREWORD

3. Financial Performance during the Year

- **General Fund**

This section provides a summary of General Fund performance for the year in a simplified format that is consistent with the Council's published revenue budget and in a format used for operational budget monitoring throughout the year. All actual figures are included within the Comprehensive Income and Expenditure Statement.

The 2013/14 original net budget requirement for the General Fund was £20.681 million, an increase of £93,000 from 2012/13. This increase was achieved after absorbing inflation costs of £355,000 and a reduction in Government Formula Funding Grant of £915,000. The Council's budget anticipated drawing £427,000 from the Capital Programme Reserve and provided for no increase in Council Tax.

Including a credit of £249,000, due to unused prior year provisions, net savings and efficiencies in Service expenditure in the year were £2.430 million and the revenue financing of capital requirement was £97,000 less than budget. Other net budget savings were £32,000, resulting in a net overall saving for the year of £2.559 million. This has enabled an additional £875,000 to be transferred to Earmarked Reserves and £1.257 million to be transferred to the Capital Programme Reserve rather than the budgeted transfer of £427,000 from the Reserve. The balance on the General Fund as at 31 March 2014 was £2.036 million.

	Original Budget	Actual	Variation
	£000	£000	£000
Service Expenditure	19,940	17,510	(2,430)
Revenue Financing of Capital	1,041	944	(97)
Interest Earnings (Net)	(300)	(293)	7
Net Budget Requirement	20,681	18,161	(2,520)
Council Taxpayers	(10,545)	(10,545)	0
Collection Fund adjustment from previous years	(132)	(132)	0
Non - Domestic Rates Redistribution	(3,230)	(3,230)	0
Revenue Support Grant	(5,249)	(5,277)	(28)
Other Non-Ringfenced Government Grants	(1,185)	(1,196)	(11)
	340	(2,219)	(2,559)
Transfer to/(from) Earmarked Revenue Reserves	87	962	875
Transfer to/(from) Capital Programme Reserve	(427)	1,257	1,684
	0	0	0

EXPLANATORY FOREWORD

- **Housing Revenue Account**

The Housing Revenue account surplus for 2013/14 was £5.406 million compared with the original approved break even budget. This was mainly due to a reduction of £5.308 million in the revenue contribution to fund capital expenditure, as the programme was underspent by £1.754 million and £3.554 million of the programme was funded by Capital Receipts, Developers' Contributions and the Major Repairs Reserve. The balance on the account as at 31 March 2014 was £1.219 million, after allowing for the transfer of £9.500 million to an earmarked Housing Acquisitions and Developments Reserve. The budget for 2014/15 anticipates a deficit position of £195,000 for the year to cover capital expenditure rephased from 2013/14.

4. Pension Liability

The Council's Balance Sheet shows a net pension liability of £69.473 million. Whilst this has a substantial impact on the net worth of the Council, as recorded in the Balance Sheet, statutory arrangements for funding the deficit mean that the financial position of the Council remains healthy, as the deficit on the scheme will be made good by increased contributions over the working lives of employees. The net liability has reduced by £18.347 million from 31 March 2013. This is mainly due to the updating of assumptions used by the actuary to value the Pension Fund assets and liabilities.

5. Long Term Asset Impairments/Revaluations

In 2013/14 net increases in asset values credited to the Income and Expenditure Statement were £22.420 million but these were offset by capital expenditure not enhancing value of £9.756 million, to arrive at a net impairment credit of £12.664 million. This compares with a net impairment debit of £767,000 in 2012/13. These items are reflected in the Net Cost of Services. In addition, other assets were increased in value by a net £559,000 (£1.794 million in 2012/13), with the credits being made to the Revaluation Reserve.

	2012/13	2013/14
	£000	£000
Income and Expenditure Statement / Capital Adjustment Account		
Revaluation Increases	(12,848)	(22,556)
Revaluation Decreases	1,272	136
Net Revaluation (Increases)/Decreases	(11,576)	(22,420)
Capital Expenditure not enhancing asset value	12,343	9,756
Total Income and Expenditure Statement Impairments	767	(12,664)
Revaluation Reserve		
Revaluation Increases	(2,845)	(902)
Revaluation Decreases	1,051	343
Total Revaluation Reserve	(1,794)	(559)
Total Impairments/Revaluations	(1,027)	(13,223)

EXPLANATORY FOREWORD

6. Capital Expenditure

The level of approved capital expenditure is reviewed regularly throughout the year, to ensure that it is achievable within the estimated resources available. The original budget was £17.263 million, which was supplemented by re-phrasings of £2.121 million from 2012/13. Other variations during the year reduced the approved programme by £1.400 million to £17.984 million. Actual expenditure of £14.672 million was £3.312 million less than the last approved budget, due to re-phrasings of £2.330 million of expenditure to 2014/15 and a net under-spend of £982,000 on other projects.

	Original Budget	Expenditure	Variance
	£000	£000	£000
Housing			
Major Repairs	5,098	4,202	(896)
Improvement Grants	692	688	(4)
Enabling Activities	100	0	(100)
Environmental Enhancements	480	229	(251)
Acquisitions	6,800	6,168	(632)
New Build	665	47	(618)
	13,835	11,334	(2,501)
Finance and Efficiency			
Rural Broadband	115	115	0
Offices	0	163	163
Other Buildings - Foxhills	250	0	(250)
Vehicles, Plant and Equipment	1,505	1,152	(353)
	1,870	1,430	(440)
Planning and Transportation			
Car Parks/Car Park Equipment	0	1	1
	0	1	1
Environment			
Coast Protection	565	622	57
Cemeteries	350	6	(344)
	915	628	(287)
Health and Leisure			
Health and Leisure Centres	30	27	(3)
	30	27	(3)
Developers' Contributions			
Transportation	0	167	167
Leisure	613	761	148
Environmental Initiatives	0	324	324
	613	1,252	639
	17,263	14,672	(2,591)

EXPLANATORY FOREWORD

The actual expenditure of £14.672 million was financed by:

	£000	%
Revenue Contributions to Capital	2,415	16.46
Loan - General	621	4.23
Capital Receipts	2,371	16.16
Grant	1,704	11.62
Developers' Contributions	2,313	15.76
Other (HRA Repairs and Maintenance)	5,248	35.77
	14,672	100.00

7. Funding of Future Capital Expenditure

The level of capital expenditure is reviewed and approved annually in accordance with the estimated resources available.

As at 31 March 2014 the Council had reserves/receipts in advance of £28.391 million for capital expenditure purposes (Earmarked Reserves £18.295 million, Developers' Contributions £4.682 million, Capital Receipts Reserve £5.079 million and Capital Grants £335,000). These reserves may be supplemented by loans raised under Prudential Borrowing, grants, new capital receipts and contributions from the revenue accounts.

The approved capital expenditure budget for 2014/15 is £19.762 million, including £12.628 million of schemes to be funded from Housing Revenue Account resources. The estimated total resources for 2013/14 will be sufficient to finance the Council's planned expenditure.

8. Current Economic Climate / Future Service Delivery

The Council's General Fund balance has been retained at £2.036 million, in accordance with the prudent level set out in the Financial Strategy. Other General fund Earmarked Revenue Reserves are £1.637 million and the Housing Revenue Account balance is £1.219 million after transferring £9.500 million into an earmarked Housing Acquisitions and Developments Reserve in 2013/14. In addition, the Housing Revenue Account ICT Reserve is £216,000 at 31 March 2014.

Despite the continuing uncertainty of the current economic climate and a further reduction of £811,000 in Government Formula Funding Grant, the Council has been able to set a balanced budget for 2014/15 without needing to increase Council Tax. This has largely been possible due to the continuing implementation of the Council's savings and efficiencies programme.

Major changes in funding for 2015/16 and future years are anticipated following the Government's Local Government Resources Review. The implications cannot be fully assessed at this stage but the Council's current strong financial position and the ongoing efficiencies programme should enable the Council to respond accordingly.

9. Loan to Lymington Harbour Commissioners

In March 2014 the Council made a 10 year loan to the Lymington Harbour Commissioners to enable them to carry out essential River Protection Works. The Council financed this loan by taking out an equivalent loan with the Publics Works Loans Board. All costs incurred in the transactions have been met by the Harbour Commissioners. At 31 March 2014 the outstanding loans are recorded as £201,000 short-term debtor/borrowing and £1.806 million long-term debtor/borrowing.

COMPREHENSIVE INCOME AND EXPENDITURE STATEMENT

2012/13				2013/14			
Gross Expend £000	Income £000	Net Expend £000		Note	Gross Expend £000	Income £000	Net Expend £000
13,278	(10,749)	2,529	Central Services		2,910	(1,041)	1,869
10,667	(7,043)	3,624	Cultural and Related Services		6,823	(7,397)	(574)
11,825	(2,273)	9,552	Environmental and Regulatory Services		13,294	(3,089)	10,205
3,138	(1,478)	1,660	Planning Services		4,175	(1,472)	2,703
2,719	(3,188)	(469)	Highways and Transport Services		2,698	(3,391)	(693)
12,694	(25,176)	(12,482)	Housing Revenue Account Services		5,582	(26,681)	(21,099)
48,297	(46,707)	1,590	Other Housing Services		48,494	(46,984)	1,510
119	(130)	(11)	Adult Social Care		20	(7)	13
2,597	(108)	2,489	Corporate and Democratic Core		2,516	(113)	2,403
38	(24)	14	Non Distributed Costs		40	(25)	15
105,372	(96,876)	8,496	Cost of Services	10	86,552	(90,200)	(3,648)
			Other Operating Expenditure				
4,776			Town and Parish Council Precepts		4,433		
405			Payments to the Government Housing Capital Receipts Pool		533		
	(614)		(Gains)/Losses on the disposal of Non-Current Assets			(1,224)	
2,420			Property, Plant and Equipment Policy Change			0	
	(170)		VAT Refund			0	
		6,817	Total Other Operating Expenditure				3,742
			Financing and Investment Income and Expenditure				
			Interest Payable and Similar Charges:				
2			- General Fund		2		
4,468			- HRA		4,467		
	(592)		Interest Receivable and Similar Income:				
			- Other Investment Income			(316)	
2,190			Pensions Interest Cost and Expected Return on Pensions Assets	42	0		
0			Net interest on the net defined benefit liability (asset)	42	3,760		
	(301)		Income, expenditure and changes in the fair value of Investment Properties	12		(226)	
		5,767	Total Financing and Investment Income and Expenditure				7,687
			Taxation and Non-Specific Grant Income				
	(16,340)		Council Taxpayers Income (incl. Parish precepts)			(15,215)	
	0		Non Domestic Rates Income and Expenditure	44		(3,230)	
	(9,104)		Non-Ringfenced Government Grants	44		(6,472)	
	(1,258)		Capital Grants and Contributions	44		(1,794)	
		(26,702)	Total Taxation and Non-Specific Grant Income				(26,711)
		(5,622)	(Surplus)/Deficit on the Provision of Services				(18,930)
	(1,794)		(Surplus)/Deficit arising from the revaluation of Property, Plant and Equipment Assets			(560)	
4,890			Actuarial (gains)/losses on Pension Fund Assets and Liabilities	42		0	
	0		Re-measurement of the defined benefit liability (asset)	42		(22,520)	
		3,096	Other Comprehensive Income and Expenditure				(23,080)
		(2,526)	Total Comprehensive Income and Expenditure	5			(42,010)

Total Comprehensive Income and Expenditure has increased by £39.484 million between 2012/13 and 2013/14. The reasons for this increase are detailed in Note 5.

MOVEMENT IN RESERVES STATEMENT

	General Fund Balance	Earmarked General Fund / HRA Reserves	Housing Revenue Account	Capital Programme Reserve	Capital Receipts Reserve	Capital Grants Unapplied	Developers' Contributions Unapplied	Total Usable Reserves	Unusable Reserves	Total Authority Reserves
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Balance at 31 March 2012	(2,036)	(1,295)	(5,485)	(6,299)	(2,549)	0	(3,503)	(21,167)	(107,866)	(129,033)
<i>Movement in reserves during 2012/13</i>										
(Surplus) or deficit on the provision of services	2,831	0	(8,453)	0	0	0	0	(5,622)	0	(5,622)
Other comprehensive income and expenditure	0	0	0	0	0	0	0	0	3,096	3,096
Total Comprehensive Income and Expenditure	2,831	0	(8,453)	0	0	0	0	(5,622)	3,096	(2,526)
Adjustments between accounting basis and funding basis under regulations (note 7)	(3,686)	0	8,581	0	(1,150)	0	(472)	3,273	(3,273)	0
Net (Increase)/Decrease Before Transfers to Earmarked Reserves	(855)	0	128	0	(1,150)	0	(472)	(2,349)	(177)	(2,526)
Transfers to/from earmarked reserves (note 8/9)	855	340	44	(1,239)	0	0	0	0	0	0
(Increase) / Decrease in Year	0	340	172	(1,239)	(1,150)	0	(472)	(2,349)	(177)	(2,526)
Balance at 31 March 2013	(2,036)	(955)	(5,313)	(7,538)	(3,699)	0	(3,975)	(23,516)	(108,043)	(131,559)
<i>Movement in reserves during 2013/14</i>										
(Surplus) or deficit on the provision of services	(1,182)	0	(17,748)	0	0	0	0	(18,930)	0	(18,930)
Other comprehensive income and expenditure	0	0	0	0	0	0	0	0	(23,080)	(23,080)
Total Comprehensive Income and Expenditure	(1,182)	0	(17,748)	0	0	0	0	(18,930)	(23,080)	(42,010)
Adjustments between accounting basis and funding basis under regulations (note 7)	(1,037)	0	12,406	0	(1,380)	0	1,189	11,178	(11,178)	0
Net (Increase)/Decrease Before Transfers to Earmarked Reserves	(2,219)	0	(5,342)	0	(1,380)	0	1,189	(7,752)	(34,258)	(42,010)
Transfers to/(from) earmarked reserves (note 8/9)	2,219	(10,398)	9,436	(1,257)	0	0	0	0	0	0
(Increase) / Decrease in Year	0	(10,398)	4,094	(1,257)	(1,380)	0	1,189	(7,752)	(34,258)	(42,010)
Balance at 31 March 2014	(2,036)	(11,353)	(1,219)	(8,795)	(5,079)	0	(2,786)	(31,268)	(142,301)	(173,569)

BALANCE SHEET AS AT 31 MARCH 2014

2012/13			2013/14	
£000	£000	Notes	£000	£000
		Long-Term Assets		
		Property, Plant and Equipment:		
270,735		Council Dwellings	11	282,952
58,917		Other Land and Buildings	11	63,355
3,942		Vehicles, Plant and Equipment	11	3,797
7,241	340,835	Infrastructure Assets	11	6,358
				356,462
	2,384	Investment Properties	12	2,476
	108	Long-Term Debtors	14	2,356
	<u>343,327</u>	Total Long-Term Assets		<u>361,294</u>
		Current Assets		
750		Assets Held For Sale	54	0
21,409		Short-Term Investments	15	25,105
327		Inventories	16	343
6,333		Short-Term Debtors	17	7,137
(1,714)		Bad Debt Provision	17	(2,219)
4,131		Cash and Cash Equivalents	18	16,614
	<u>31,236</u>	Total Current Assets		<u>46,980</u>
	374,563	Total Assets		408,274
		Current Liabilities		
0		Short-Term Borrowing	19	(252)
(8,760)		Short-Term Creditors	20	(14,910)
(37)		Developers' Contributions - Receipts in Advance	21	(13)
	<u>(8,797)</u>	Total Current Liabilities		<u>(15,175)</u>
		Long-Term Liabilities		
(142,704)		Long-Term Borrowing	22	(144,510)
(815)		Provisions	23	(3,329)
(692)		Capital Grants - Receipts in Advance	24	(335)
(2,176)		Developers' Contributions - Receipts in Advance	25	(1,883)
(87,820)		Net Pensions Liability	42	(69,473)
	<u>(234,207)</u>	Total Long-Term Liabilities		<u>(219,530)</u>
	131,559	Net Assets		173,569
		Usable Reserves		
2,036		General Fund Balance		2,036
955		Earmarked General Fund / HRA Reserves	8	11,353
5,313		Housing Revenue Account Balance		1,219
7,538		Capital Programme Reserve	9	8,795
3,699		Capital Receipts Reserve	26	5,079
3,975	23,516	Developers' Contributions Unapplied	27	2,786
				31,268
		Unusable Reserves		
20,798		Revaluation Reserve	28	21,069
175,187		Capital Adjustment Account	29	190,208
(52)		Financial Instruments Adjustment Account	30	0
9		Deferred Capital Receipts Reserve	31	493
(87,820)		Pensions Reserve	32	(69,473)
172		Collection Fund Adjustment Account	33	276
(251)	108,043	Accumulated Absences Account	34	(272)
	<u>131,559</u>	Total Reserves		<u>142,301</u>
				173,569

CASH FLOW STATEMENT

2012/13		Notes	2013/14
£000			£000
(5,622)	Net (surplus) or deficit on the provision of services		(18,930)
(11,678)	Adjustments to net surplus or deficit on the provision of services for non-cash movements	35	(4,347)
1,838	Adjustments for items included in the net surplus or deficit on the provision of services that are investing and financing activities	35	4,150
(15,462)	Net cash flows from Operating Activities		(19,127)
23,579	Investing Activities	36	12,381
2,809	Financing Activities	37	(5,737)
10,926	Net (increase) or decrease in cash and cash equivalents		(12,483)
(15,057)	Cash and cash equivalents at the beginning of the reporting period		(4,131)
(4,131)	Cash and cash equivalents at the end of the reporting period	18	(16,614)

NOTES TO THE ACCOUNTS

1. ACCOUNTING POLICIES

i) General Principles

The Statement of Accounts summarises the Council's transactions for the 2013/14 financial year and its position at the year end of 31 March 2014. The Council is required to prepare an annual Statement of Accounts by the Accounts and Audit Regulations (England) 2011. These Regulations require the accounts to be prepared in accordance with proper accounting practices. These practices primarily comprise the Code of Practice on Local Authority Accounting in the United Kingdom 2013/14 and the Service Reporting Code of Practice 2013/14 supported by International Financial Reporting Standards (IFRS).

The accounting convention adopted in the Statement of Accounts is principally historical cost, modified by the revaluation of certain categories of non-current assets and financial instruments.

ii) Accruals of Income and Expenditure (Debtors and Creditors)

The accounts of the Council are prepared on an accruals basis. This means that the sums due to or from the Council during the year are included in the accounts, whether or not the cash has actually been received or paid in the year in question. In particular:

- Income from fees, charges and rents is recognised when the Council provides the relevant goods or services.
- Supplies and services expenditure is recorded as expenditure when the supplies or services are consumed. Where there is a gap between the date supplies are received and their consumption, they are carried as inventories on the Balance Sheet.
- Interest receivable on investments and payable on borrowings is accounted for respectively as income and expenditure on the basis of the effective interest rate for the relevant financial instrument rather than the cash flows fixed or determined by the contract.
- Where income or expenditure has been recognised but cash has not been received or paid, a debtor or creditor for the relevant amount is recorded in the Balance Sheet. Where debts may not be settled, the balance of debtors is written down and a charge made to revenue for the income that might not be collected.

Accruals have been made for all known material revenue and capital debtors and creditors for goods and services supplied by and to the Council during the year.

Exceptions to this policy are housing benefit payments, housing rents, utility costs and similar quarterly payments that are not apportioned when the period of charge does not coincide exactly with the end of the financial year. This policy is consistently applied each year and therefore does not have a material effect on the year's accounts.

NOTES TO THE ACCOUNTS

iii) Cash and Cash Equivalents

Cash is represented by cash in hand and deposits with financial institutions repayable without penalty on notice of not more than 24 hours. Cash equivalents are investments that mature or can be called within 24 hours and that are readily convertible to known amounts of cash with insignificant risk of change in value.

The Council will treat the following as cash and cash equivalents:

- Instant Access Call Accounts
- Instant Access Money Market Funds
- Deposits with one day to maturity

In the Cash Flow Statement, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the Council's cash management.

iv) Changes in Accounting Policies, Material Errors and Changes in Accounting Estimates

Prior period adjustments may arise as a result of a change in accounting policies or to correct a material error.

Changes in accounting policies are only made when required by proper accounting practices or where the change provides more reliable or relevant information about the effect of transactions, other events and conditions on the Council's financial position or financial performance. Where a change is made, it is applied retrospectively (unless stated otherwise) by adjusting opening balances and comparative amounts for the prior period as if the new policy had always been applied.

Material errors discovered in prior period figures are also corrected retrospectively by amending opening balances and comparative amounts for the prior period.

Changes in accounting estimates are accounted for prospectively, i.e. in the current and future years affected by the change and do not give rise to a prior period adjustment.

v) Charges to Revenue for Non-Current Assets

Services, support services and trading accounts are debited with the following amounts to record the cost of holding fixed assets during the year:

- Depreciation attributable to the assets used by the relevant service
- Revaluation and impairment losses on assets used by the service where there are no accumulated gains in the Revaluation Reserve against which the losses can be written off
- Amortisation of intangible fixed assets attributable to the service.

The Council is not required to raise council tax to fund depreciation, revaluation and impairment losses or amortisations. Charges are therefore mitigated by way of an adjusting transaction with the Capital Adjustment Account via the Movement in Reserves Statement. The Council is however required to make an annual contribution from revenue towards the reduction in its overall borrowing requirement. This is calculated on a prudent basis determined by the Council in accordance with statutory guidance.

NOTES TO THE ACCOUNTS

vi) Contingent Assets

A contingent asset arises where an event has taken place that gives the Council a possible asset whose existence will only be confirmed by the occurrence or otherwise of uncertain future events not wholly within the control of the Council.

Contingent assets are not recognised in the Balance Sheet but disclosed in a note to the accounts where it is probable that there will be an inflow of economic benefits or service potential.

vii) Contingent Liabilities

A contingent liability arises where an event has taken place that gives the Council a possible obligation whose existence will only be confirmed by the occurrence or otherwise of uncertain future events not wholly within the control of the Council. Contingent liabilities also arise in circumstances where a provision would otherwise be made but either it is not probable that an outflow of resources will be required or the amount of the obligation cannot be measured reliably.

Contingent liabilities are not recognised in the Balance Sheet but disclosed in a note to the accounts.

viii) Employee Benefits

Benefits Payable During Employment

Short-term employee benefits are those due to be settled within 12 months of the year-end. They include such benefits as wages and salaries, paid annual leave and paid sick leave, bonuses and non-monetary benefits for current employees and are recognised as an expense for services in the year in which employees render service to the Council. An accrual is made for the cost of holiday entitlements (or any form of leave e.g. flexi time) earned by employees but not taken before the year-end which employees can carry forward into the next financial year. The accrual is made at the wage and salary rates applicable in the following accounting year, being the period in which the employee takes the benefit. The accrual is charged to Surplus or Deficit on the Provision of Services, but then reversed out through the Movement in Reserves Statement so that benefits are charged to revenue in the financial year in which the absence occurs.

NOTES TO THE ACCOUNTS

Termination Benefits

Termination benefits are amounts payable as a result of a decision by the Council to terminate an officer's employment before the normal retirement date or an officer's decision to accept voluntary redundancy. They are charged to services on an accruals basis in the Comprehensive Income and Expenditure Statement when the Council is demonstrably committed to the termination of the employment of an officer or group of officers or making an offer to encourage voluntary redundancy.

Where termination benefits involve the enhancement of pensions, statutory provisions require the General Fund balance to be charged with the amount payable by the Council to the pension fund or pensioner in the year, not the amount calculated according to the relevant accounting standards. In the Movement in Reserves Statement, appropriations are required to and from the Pensions Reserve to remove the notional debits and credits for pension enhancement termination benefits and replace them with debits for the cash paid or payable to the pension fund and pensioners.

Post Employment Benefits

Most employees of the Council are members of the Local Government Pensions Scheme, administered by Hampshire County Council.

Detailed regulations govern rates of contribution and scales of benefits, the latter normally being in the form of a lump sum and annual pension.

The Local Government Scheme is accounted for as a defined benefits scheme:

- * The liabilities of the Hampshire pension fund attributable to the Council are included in the Balance Sheet on an actuarial basis using the projected unit method – i.e. an assessment of the future payments that will be made in relation to retirement benefits earned to date by employees, based on assumptions about mortality rates, employee turnover rates, etc, and projections of projected earnings for current employees.

- * Liabilities are discounted to their value at current prices, using a calculated discount rate based on a series of calculations for high quality corporate bonds over a range of periods.

NOTES TO THE ACCOUNTS

* The assets of Hampshire pension fund attributable to the Council are included in the Balance Sheet at their fair value:

- quoted securities – current bid price
- unquoted securities – professional estimate
- unitised securities – current bid price
- property – market value.

* The change in the net pensions liability is analysed into the following components:

* **Service cost comprising**

- **Current service cost** – the increase in liabilities as a result of years of service earned this year – allocated in the Comprehensive Income and Expenditure Statement to the services for which the employees worked.
- **Past service cost** – the increase in liabilities as a result of a scheme amendment or curtailment whose effect relates to years of service earned in earlier years – debited to the Cost of Services in the Comprehensive Income and Expenditure Statement as part of Non Distributed Costs.
- **Net interest on the net defined benefit liability (asset)** – the change during the period in the net defined benefit liability (asset) that arises from the passage of time charged to the Financing and Investment Income and Expenditure line of the Comprehensive Income and Expenditure Statement. It is calculated by applying the discount rate used to measure the defined benefit obligation at the beginning of the period to the net defined benefit liability (asset) at the beginning of the period, taking into account any changes in the net defined benefit liability (asset) during the period as a result of contribution and benefit payments.

Re-measurements comprising

- **Return on plan assets** – excluding amounts included in net interest on the net defined benefit liability (asset), charged to the Pensions Reserve as Other Comprehensive Income and Expenditure.
- **Actuarial Gains and Losses** – changes in the net pensions liability that arise because events have not coincided with assumptions made at the last actuarial valuation or because the actuaries have updated their assumptions – charged to the Pensions Reserve as Other Comprehensive Income and Expenditure.
- **Contributions paid to the Hampshire pension fund** – cash paid as employer's contributions to the pension fund in settlement of liabilities - not accounted for as an expense.

In relation to retirement benefits, statutory provisions require the General Fund balance to be charged with the amount payable by the Council to the pension fund or directly to pensioners in the year, not the amount calculated according to the relevant accounting standards. In the Movement in Reserves Statement, this means that there are appropriations to and from the Pensions Reserve to remove the notional debits and credits for retirement benefits and replace them with debits for the cash paid or payable to the pension fund and pensioners. The negative balance that arises on the Pensions Reserve thereby measures the beneficial impact to the General Fund of being required to account for retirement benefits on the basis of cash flows rather than as benefits are earned by employees.

NOTES TO THE ACCOUNTS

Discretionary Benefits – The Council also has restricted powers to make discretionary awards of retirement benefits in the event of early retirements. Any liabilities estimated to arise as a result of an award to any member of staff are accrued in the year of the decision to make the award and accounted for using the same policies as are applied to the Local Government Pension Scheme.

ix) Events after the Balance Sheet Date

Events after the Balance Sheet date are those events, both favourable and unfavourable, that occur between the end of the reporting period and the date when the Statement of Accounts is authorised for issue. Two types of events can be identified:

- those that provide evidence of conditions that existed at the end of the reporting period – the Statement of Accounts is adjusted to reflect such events
- those that are indicative of conditions that arose after the reporting period – the Statement of Accounts is not adjusted to reflect such events, but where a category of events would have a material effect, disclosure is made in the notes of the nature of the events and their estimated financial effect.

Events taking place after the date of authorisation for issue are not reflected in the Statement of Accounts.

x) Exceptional Items

When items of income and expense are material, their nature and amount is disclosed separately, either on the face of the Comprehensive Income and Expenditure Statement or in the notes to the accounts, depending on how significant the items are to an understanding of the Council's financial performance.

xi) Financial Instruments

Financial liabilities are recognised on the Balance Sheet when the Council becomes a party to the contractual provisions of a financial instrument and are initially measured at fair value and are carried at their amortised cost. Annual charges to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement, for interest payable, are based on the carrying amount of the liability, multiplied by the effective rate of interest for the instrument.

For most of the borrowings that the Council has, this means that the amount presented in the Balance Sheet is the outstanding principal repayable (plus accrued interest) and interest charged to the Comprehensive Income and Expenditure Statement is the amount payable for the year according to the loan agreement.

NOTES TO THE ACCOUNTS

Gains and losses on the repurchase or early settlement of borrowing are credited and debited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement in the year of repurchase/settlement.

However, where premiums and discounts have been charged to the Comprehensive Income and Expenditure Statement, regulations allow the impact on the General Fund Balance to be spread over future years. For premiums and discounts in relation to the Housing Revenue Account, legislation allows the impact to be spread over future years to a maximum of 10 years. The Council has a policy of spreading the gain or loss over the term that was remaining on the loan against which the premium was payable or discount receivable when it was repaid. The reconciliation of amounts charged to the Comprehensive Income and Expenditure Statement to the net charge required is managed by a transfer to or from the Financial Instruments Adjustment Account in the Movement in Reserves Statement.

Financial Assets are divided into two categories: Loans and Receivables and Available for Sale assets.

Loans and Receivables

Loans and receivables (e.g. cash investments) are initially measured at their fair value and carried at their amortised cost. Annual credits to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement for interest receivable are based on the carrying amount of the asset multiplied by the effective interest rate for the instrument. For most of the loans that the Council has made, this means that the amount presented in the Balance Sheet is the outstanding principal receivable (plus accrued interest) and interest credit to the Comprehensive Income and Expenditure Statement is the amount receivable for the year in the loan agreement.

Available-for-sale assets

Available for sale assets are financial assets that are held for an indefinite period of time and are tradable so ensuring liquidity. This Council had no 'Available for sale assets' during the year.

xii) Foreign Currency Translation

Where the Council has entered into a transaction denominated in a foreign currency, the transaction is converted into sterling at the exchange rate applicable on the date the transaction was effective. Where amounts in foreign currency are outstanding at the year-end they are reconverted at the exchange rate at 31 March. Resulting gains or losses are recognised in the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement.

NOTES TO THE ACCOUNTS

xiii) Government Grants and Contributions

Whether paid on account, by instalments or in arrears, government grants and third party contributions and donations are recognised as due to the Council when there is reasonable assurance that:

- the Council will comply with the conditions attached to the payments, and
- the grants or contributions will be received.

Amounts recognised as due to the Council are not credited to the Comprehensive Income and Expenditure Account until conditions attached to the grant or contribution have been satisfied. Conditions are stipulations that specify that the future economic benefits or service potential embodied in the asset acquired using the grant or contribution are required to be consumed by the recipient as specified, or future economic benefits or service potential must be returned to the transferor.

Monies advanced as grants and contributions for which conditions have not been satisfied are carried in the Balance Sheet as Creditors. When conditions are satisfied, the grant or contribution is credited to the relevant service line (attributable revenue grants and contributions) or Taxation and Non-Specific Grant Income (non-ring-fenced revenue grants and all capital grants) in the Comprehensive Income and Expenditure Statement.

Where capital grants are credited to the Comprehensive Income and Expenditure Statement, they are reversed out of the General Fund Balance in the Movement in Reserves Statement. Where the grant has yet to be used to finance capital expenditure, it is posted to the Capital Grants Unapplied reserve. Where it has been applied, it is posted to the Capital Adjustment Account. Amounts in the Capital Grants Unapplied Reserve are transferred to the Capital Adjustment Account once they have been applied to fund capital expenditure.

xiv) Heritage Assets

The Council has concluded that obtaining valuations for currently held Heritage Assets would involve a disproportionate cost in comparison to the benefits to the users of Council's financial statements and therefore has not recognised the assets on the Balance Sheet. Should the Council obtain any additional Heritage Assets in the future each asset would be considered for inclusion at the time.

xv) Intangible Assets

Expenditure on non-monetary assets that do not have physical substance but are controlled by the Council as a result of past events (e.g. software licences) are capitalised when it is expected that future economic benefits or service potential will flow from the intangible assets to the Council.

Internally generated assets are capitalised where it is demonstrable that the project is technically feasible and is intended to be completed (with adequate resources being available) and the Council will be able to generate future economic benefits or deliver service potential by being able to sell or use the asset. Expenditure is capitalised where it can be measured reliably as attributable to the asset and is restricted to that incurred during the development phase (research expenditure cannot be capitalised).

Expenditure on the development of websites is not capitalised if the website is solely or primarily intended to promote or advertise the Council's goods or services.

NOTES TO THE ACCOUNTS

Intangible assets are measured initially at cost. Amounts are only revalued where the fair value of the assets held by the Council can be determined by reference to an active market. In practice, no intangible asset held by the Council meets this criterion, and they are therefore carried at amortised cost. The depreciable amount of an intangible asset is amortised over its useful life to the relevant service line(s) in the Comprehensive Income and Expenditure Statement. An asset is tested for impairment whenever there is an indication that the asset might be impaired – any losses recognised are posted to the relevant service line(s) in the Comprehensive Income and Expenditure Statement. Any gain or loss arising on the disposal or abandonment of an intangible asset is posted to the Other Operating Expenditure line in the Comprehensive Income and Expenditure Statement.

Where expenditure on intangible assets qualifies as capital expenditure for statutory purposes, amortisation, impairment losses and disposal gains and losses are not permitted to have an impact on the General Fund Balance. The gains and losses are therefore reversed out of the General Fund Balance in the Movement in Reserves Statement and posted to the Capital Adjustment Account and the Capital Receipts Reserve.

xvi) Inventories

Stocks are recorded in the Balance Sheet and charged to services at actual cost and stores items at average cost. This is not materially different from the recommended practice of carrying them at the lower of cost or net realisable value. Care is taken to write out any obsolescent stocks.

xvii) Investment Property

Investment properties are those that are used solely to earn rentals and/or for capital appreciation. The definition is not met if the property is used in any way to facilitate the delivery of services or production of goods or is held for sale.

Investment properties are measured initially at cost and subsequently at fair value, based on the amount at which the asset could be exchanged between knowledgeable parties at arm's-length. Properties are not depreciated but are re-valued annually according to market conditions at the year end. Gains and losses on revaluation are posted to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement. The same treatment is applied to gains and losses on disposal.

Rentals received in relation to investment properties are credited to the Financing and Investment Income line and result in a gain for the General Fund Balance. However, revaluation and disposal gains and losses are not permitted by statutory arrangements to have an impact on the General Fund Balance. The gains and losses are therefore reversed out of the General Fund Balance in the Movement in Reserves Statement and posted to the Capital Adjustment Account and the Capital Receipts Reserve.

NOTES TO THE ACCOUNTS

xviii) Leases

Leases are classified as finance leases where the terms of the lease transfer substantially all the risks and rewards incidental to ownership of the property, plant or equipment from the lessor to the lessee. All other leases are classified as operating leases.

Where a lease covers both land and buildings, the land and buildings elements are considered separately for classification.

Arrangements that do not have the legal status of a lease but convey a right to use an asset in return for payment are accounted for under this policy where fulfilment of the arrangement is dependent on the use of specific assets.

The Council as Lessee

Finance Leases

Where the Council leases a material asset under a finance lease it would be recognised in the accounts as if it were the Council's asset and then treated in the same way as any other Property, Plant and Equipment asset, other than depreciation being charged over the lease term if this is shorter than the asset's estimated useful life (where ownership of the asset does not transfer to the Council at the end of the lease period). The Council currently has no such Finance Leases.

Operating Leases

Rentals paid under operating leases are charged to the Comprehensive Income and Expenditure Statement as an expense of the services benefitting from use of the leased property, plant or equipment.

The Authority as Lessor

Finance Leases

Where the Council grants a finance lease over a property or an item of plant or equipment, the relevant asset is written out of the Balance Sheet as a disposal. The rentals receivable are treated partly as capital receipts (for the principal element) and partly as revenue interest income. If not paid in full the balance due is held as a Long-Term Debtor in the Balance Sheet and is written down when payments are received.

Operating Leases

Where the Authority grants an operating lease over a property or an item of plant or equipment, the asset is retained in the Balance Sheet. Rental income is credited to the relevant service area in the Comprehensive Income and Expenditure Statement.

NOTES TO THE ACCOUNTS

xix) Overheads and Support Services

The costs of overheads and support services are charged to those that benefit from the supply or service in accordance with the costing principles of the CIPFA Service Reporting Code of Practice 2013/14 (SeRCOP). The total absorption costing principle is used – the full cost of overheads and support services are shared between users in proportion to the benefits received, with the exception of:

- Corporate and Democratic Core – costs relating to the Council’s status as a multi-functional, democratic organisation.
- Non Distributed Costs – the cost of discretionary benefits awarded to employees retiring early and impairment losses chargeable on Assets Held for Sale.

These two cost categories are defined in SeRCOP and accounted for as separate headings in the Comprehensive Income and Expenditure Statement, as part of Net Expenditure on Continuing Services.

xx) Property, Plant and Equipment

Assets that have physical substance and are held for use in the production or supply of goods or services, for rental to others, or for administrative purposes and that are expected to be used during more than one financial year are classified as Property, Plant and Equipment.

Recognition

Expenditure on the acquisition, creation or enhancement of Property, Plant and Equipment is capitalised on an accruals basis, provided that it is probable that the future economic benefits or service potential associated with the item will flow to the Council over a number of years and the cost of the item can be measured reliably. This determination will be made by the Responsible Financial Officer based upon a reasonable and prudent judgement. Leisure and ICT equipment will generally not be capitalised. Expenditure that maintains but does not add to an asset’s potential to deliver future economic benefits or service potential (i.e. repairs and maintenance) is charged as an expense when it is incurred.

A de minimis level is set for operational assets below which expenditure is not capitalised.

<u>Category of Property, Plant and Equipment Assets</u>	<u>De minimis level</u>
Council dwellings	£25,000
Other land and buildings	£10,000
Vehicles, plant and equipment	£10,000
Infrastructure assets	£10,000

NOTES TO THE ACCOUNTS

Measurement

Assets are initially measured at cost, comprising:

- the purchase price.
- any costs attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management.

The Council does not capitalise borrowing costs incurred whilst assets are under construction.

The cost of assets acquired other than by purchase is deemed to be its fair value, unless the acquisition does not have commercial substance (i.e. it will not lead to a variation in the cash flows of the Council). In the latter case, where an asset is acquired via an exchange, the cost of the acquisition is the carrying amount of the asset given up by the Council.

Assets are then carried in the Balance Sheet using the following measurement bases:

- Infrastructure, Vehicles, Plant and Equipment, Community Assets and Assets Under Construction – depreciated historical cost.
- Dwellings – fair value, determined using the basis of existing use value for social housing (EUV-SH).
- All other assets – fair value, determined as the amount that would be paid for the asset in its existing use (existing use value – EUV).

Where there is no market-based evidence of fair value because of the specialist nature of an asset, depreciated replacement cost (DRC) is used as an estimate of fair value.

Where non-property assets have short useful lives or low values (or both), depreciated historical cost basis is used as a proxy for fair value.

Assets included in the Balance Sheet at fair value are re-valued sufficiently regularly to ensure that their carrying amount is not materially different from their fair value at the year-end, but as a minimum every five years. Increases in valuations are matched by credits to the Revaluation Reserve to recognise unrealised gains or exceptionally to the Comprehensive Income and Expenditure Statement where they arise from the reversal of a loss previously charged to a service.

Where decreases in value are identified, they are accounted for by:

- Where there is a balance of revaluation gains for the asset in the Revaluation Reserve, the carrying amount of the asset is written down against that balance (up to the amount of the accumulated gains).
- Where there is no balance in the Revaluation Reserve or an insufficient balance, the carrying amount of the asset is written down against the relevant service line(s) in the Comprehensive Income and Expenditure Statement.

The Revaluation Reserve contains revaluation gains recognised since 1 April 2007 only, the date of its formal implementation. Gains arising before that date have been consolidated into the Capital Adjustment Account.

NOTES TO THE ACCOUNTS

Impairment

Assets are assessed at each year-end as to whether there is any indication that an asset may be impaired. Where indications exist and any possible differences are estimated to be material, the recoverable amount of the asset is estimated and, where this is less than the carrying amount of the asset, an impairment loss is recognised for the shortfall.

Where impairment losses are identified, they are accounted for:

- where there is a balance of revaluation gains for the asset in the Revaluation Reserve, the carrying amount of the asset is written down against that balance (up to the amount of the accumulated gains).
- where there is no balance in the Revaluation Reserve or an insufficient balance, the carrying amount of the asset is written down against the relevant service line(s) in the Comprehensive Income and Expenditure Statement.

Where an impairment loss is reversed subsequently, the reversal is credited to the relevant service line(s) in the Comprehensive Income and Expenditure Statement, up to the amount of the original loss, adjusted for depreciation that would have been charged if the loss had not been recognised.

Depreciation

Depreciation is provided for on all Property, Plant and Equipment assets by the systematic allocation of their depreciable amounts over their useful lives. An exception is made for assets where the useful life is in excess of 50 years or where assets are without a determinable finite useful life (i.e. freehold land and certain Community Assets) and assets that are not yet available for use (i.e. assets under construction).

Depreciation is calculated on the following bases:

- * dwellings and other buildings – straight-line allocation over the useful life of the property as estimated by the valuer.
- * vehicles, plant and equipment – a percentage of the value of each class of assets in the Balance Sheet, as advised by a suitably qualified officer.
- * infrastructure – coast protection - straight-line allocation over 20 years.
land drainage and public lighting - straight-line allocation over 40 years.

Where an item of Property, Plant and Equipment asset has major components whose cost is significant in relation to the total cost of the item, the components are depreciated separately.

Revaluation gains are also depreciated, with an amount equal to the difference between current value depreciation charged on assets and the depreciation that would have been chargeable based on their historical cost being transferred each year from the Revaluation Reserve to the Capital Adjustment Account.

Depreciation is applied in the year in which the asset is acquired and is charged using the straight-line method.

NOTES TO THE ACCOUNTS

In respect of housing stock, the depreciation charge that has been made is equal to the Major Repairs Allowance. The Major Repairs Allowance represents a sum that is allowed annually to maintain the Council's housing stock. In 2013/14 the depreciation charge for the Council's housing stock was £5.110 million. Had a depreciation charge been made based on 2.5% of the valuation of the stock at 1 April 2013, less the value of land which is not depreciated, it would have been approximately £5.240 million.

The Remaining Useful Life of the Council's Non Current Assets

The Council's Property, Plant and Equipment are depreciated over the remaining useful life of the asset as determined by the Council's valuers. Any land owned by the Council is not deemed to have a finite life and is not depreciated.

Investment assets are not depreciated and have a remaining life of 50 years or more.

The following table indicates the estimated remaining useful life of each type of non-current asset owned by the Council. Each category of asset consists of different assets with varying remaining lives. Therefore the table shows the range.

Type of Asset	Remaining Useful Asset Life at 31.3.2014
Council Dwellings	Up to 99 years
Council Garages	An average of 49 years
Depots	50+ years
Public Conveniences	Between 2 and 50+ years
Offices	Between 41 and 60+ years
Cemeteries	An average of 44 years
Health and Leisure Centres	60 years
Equipment	Between 0 and 30 years
Coastal Protection Works	Up to 18 years
Land Drainage Works	Up to 31 years
Public Lighting Works	Up to 29 years
Residential Dwellings	An average of 46 years
Investment Properties	Between 51 and 60 years

xxi) Disposals and Non-Current Assets Held for Sale

When it becomes probable that the carrying amount of an asset will be recovered principally through a sale transaction rather than through its continuing use, it is reclassified as an Asset Held for Sale. The asset is re-valued immediately before reclassification and then carried at the lower of this amount and fair value less costs to sell. Where there is a subsequent decrease to fair value less costs to sell, the loss is posted to the Other Operating Expenditure line in the Comprehensive Income and Expenditure Statement. Gains in fair value are recognised only up to the amount of any previously losses recognised in the Surplus or Deficit on Provision of Services. Depreciation is not charged on Assets Held for Sale.

If assets no longer meet the criteria to be classified as Assets Held for Sale, they are reclassified back to non-current assets and valued at the lower of their carrying amount before they were classified as held for sale; adjusted for depreciation, amortisation or revaluations that would have been recognised had they not been classified as Held for Sale, and their recoverable amount at the date of the decision not to sell.

Assets that are to be abandoned or scrapped are not reclassified as Assets Held for Sale.

NOTES TO THE ACCOUNTS

When an asset is disposed of or decommissioned, the carrying amount of the asset in the Balance Sheet (whether Property, Plant and Equipment or Assets Held for Sale) is written off to the Other Operating Expenditure line in the Comprehensive Income and Expenditure Statement as part of the gain or loss on disposal. Receipts from disposals (if any) are credited to the same line in the Comprehensive Income and Expenditure Statement also as part of the gain or loss on disposal (i.e. netted off against the carrying value of the asset at the time of disposal). Any revaluation gains accumulated for the asset in the Revaluation Reserve are transferred to the Capital Adjustment Account.

Amounts received for a disposal are categorised as capital receipts. For Council Dwellings sold under the Right to Buy Scheme 75% of the receipts, net of statutory deductions and allowances) are payable to the Government. The balance of receipts is required to be credited to the Capital Receipts Reserve, and can then only be used for new capital investment or set aside to reduce the Council's underlying need to borrow (the capital financing requirement). Receipts are appropriated to the Revenue from the General Fund Balance in the Movement in Reserves Statement.

The written-off value of disposals is not a charge against council tax, as the cost of fixed assets is fully provided for under separate arrangements for capital financing. Amounts are appropriated to the Capital Adjustment Account from the General Fund Balance in the Movement in Reserves Statement.

xxii) Private Finance Initiative (PFI) and Similar Contracts

The Council has not entered into any PFI schemes or similar contracts.

xxiii) Provisions

Provisions are made where an event has taken place that gives the Council a legal or constructive obligation that probably requires settlement by a transfer of economic benefits or service potential, and a reliable estimate can be made of the amount of the obligation. For instance, the Council may be involved in a court case that could eventually result in the making of a settlement or the payment of compensation.

Provisions are charged as an expense to the appropriate service line in the Comprehensive Income and Expenditure Statement in the year that the Council becomes aware of the obligation, and are measured at the best estimate at the Balance Sheet date of the expenditure required to settle the obligation, taking into account relevant risks and uncertainties.

When payments are eventually made, they are charged to the provision carried in the Balance Sheet. Estimated settlements are reviewed at the end of each financial year – where it becomes less than probable that a transfer of economic benefits will now be required (or a lower settlement than anticipated is made), the provision is reversed and credited back to the relevant service.

Where some or all of the payment required to settle a provision is expected to be recovered from another party (e.g. from an insurance claim), this is only recognised as income for the relevant service if it is virtually certain that reimbursement will be received if the authority settles the obligation.

NOTES TO THE ACCOUNTS

xxiv) Reserves

The Council sets aside specific amounts as reserves for future policy purposes or to cover contingencies. Reserves are created by appropriating amounts out of the General Fund Balance in the Movement in Reserves Statement. When expenditure to be financed from a reserve is incurred, it is charged to the appropriate service in that year to score against the Surplus or Deficit on the Provision of Services in the Comprehensive Income and Expenditure Statement. The reserve is then appropriated back into the General Fund Balance in the Movement in Reserves Statement so that there is no net charge against council tax for the expenditure.

Certain reserves are kept to manage the accounting processes for non-current assets, financial instruments, retirement and employee benefits and do not represent usable resources for the Authority – these reserves are explained in the relevant notes.

xxv) Revenue Expenditure Funded From Capital Under Statute

Expenditure incurred during the year that may be capitalised under statutory provisions but that does not result in the creation of a non-current asset has been charged as expenditure to the relevant service in the Comprehensive Income and Expenditure Statement in the year. Where the Council has determined to meet the cost of this expenditure from existing capital resources or by borrowing, a transfer in the Movement in Reserves from the General Fund Balance to the Capital Adjustment Account then reverses out the amounts charged so that there is no impact on the level of council tax.

xxvi) Value Added Tax (VAT)

All VAT collected is payable to HM Revenue and Customs and most VAT paid is recoverable. Income and expenditure in the Statement of Accounts excludes any amounts related to VAT other than any irrecoverable VAT which is charged to the service to which the supply related.

NOTES TO THE ACCOUNTS

2. NEW ACCOUNTING STANDARDS YET TO BE ADOPTED

The Code requires the Council to identify any accounting standards that have been issued but have yet to be adopted which could have a material impact on the Accounts. The following standards are affected:

IFRS10 Consolidated Financial Statements
IFRS11 Joint Arrangements
IFRS12 Disclosures of Interests in Other Entities
IAS27 Separate Financial statements
IAS28 Investments in Associates and Joint Ventures
IAS32 Financial Instruments: Presentation – Offsetting Financial Assets and Liabilities
IAS1 Presentation of Financial Statements

It is considered that any required changes will not be applicable or will not have a material impact on the financial statements of this Authority.

3. JUDGEMENTS MADE IN APPLYING ACCOUNTING POLICIES

In applying the accounting policies set out in this document the Council has had to make certain judgements about complex transactions or those involving uncertainty about future events.

The critical judgements that have the most significant effect on the amounts in the financial statements are:

Asset reclassifications – the Council has made judgements on whether assets are classified as Investment Property or Property, Plant and Equipment. If the asset is used in the delivery of services or is occupied by third parties who are subsidised by the Council they are deemed to be Property, Plant and Equipment assets. If the asset is being held solely for capital appreciation or rental income, there is no subsidy and/or full market rent is being charged this would indicate that the asset is an Investment Property. The classification determines the valuation method to be used.

Lease classifications – the Council has made judgements on whether its lease arrangements are operating leases or finance leases. These judgements are based on a series of tests designed to assess whether the risks and rewards of ownership have been transferred from the lessor to the lessee. The results of the tests are taken “in the round” and a decision has been made. The accounting treatment for operating and finance leases is significantly different (see accounting policy on Leases) and could have a significant effect on the accounts.

NOTES TO THE ACCOUNTS

Contractual arrangements – the Council has made judgements on whether its contractual arrangements contain embedded leases (i.e. arrangements that are not legally leases but take the form of payments in return for the use of specific assets).

Future funding for local government – there is a high degree of uncertainty about future levels of funding for local government. However, the Council has determined that this uncertainty is not yet sufficient to provide an indication that the assets of the Council might be impaired as a result of a need to close facilities and reduce levels of service provision.

Providing for potential liabilities – the Council has made judgements about the likelihood of pending liabilities and whether a provision should be made or whether there is a contingent liability. The judgements are based on the degree of certainty around the results of pending legal actions.

Doubtful debts allowances – the Council has made judgements about the level of doubtful debts allowances that it needs to provide for. These judgements are based on historical experience of debtor defaults adjusted for the current economic climate.

4. UNCERTAINTIES RELATING TO ASSUMPTIONS AND ESTIMATES USED

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported for assets and liabilities as at the balance sheet date and the amounts reported for revenues and expenses during the year. However, the nature of estimation means that actual outcomes could differ from those estimates.

The key judgements and estimation uncertainty that have a significant risk of causing material adjustment to the carrying amounts of assets and liabilities within the next financial year are as follows:

Item	Uncertainties	Effect if Actual Results Differ from Assumptions/Estimates
Doubtful Debt Allowances	The Council has made allowances for doubtful debts of £2.219 million in 2013/14 (£1.714 million in 2012/13) based on what it believes to be a prudent but realistic level. The allowances are based on: Council Tax and Non-domestic ratepayers – ranges from 5% of debts at bill stage to 50% of debts at Liability Order stage. Sundry Debtors including Overpaid Housing Benefits -100% of debts over 1 year. Housing Rents - Former tenants 95%, current tenants various % ranging from 0% on debts up to £100 and 95% on debts over £1,000.	If debt collection rates were to deteriorate or improve, a 5% change in the allowances would require an adjustment of £111,000 (£86,000 in 2012/13).

NOTES TO THE ACCOUNTS

Item	Uncertainties	Effect if Actual Results Differ from Assumptions/Estimates
Pensions Liability	<p>Estimation of the net liability to pay pensions depends on a number of complex judgements relating to the discount rate used, the rate at which salaries are projected to increase, changes in retirement ages, mortality rates and expected returns on pension fund assets. A firm of consulting actuaries is engaged to provide the Council with expert advice about the assumptions to be applied.</p>	<p>The effects on the net pensions' liability of changes in individual assumptions are detailed in Note 42e. During 2013/14, the Council's actuaries advised that the net pension liability for funded benefits had decreased by £5.23 million as a result of estimates being corrected as a result of experience and reduced by £15.56 million due to updating of the assumptions used in the calculations.</p>
Accumulated Absences	<p>The calculated figure is comprised of annual leave entitlement and accrued flexi/lieu time. 62% of staff record annual leave and flexi/lieu days on the HR system. The carried forward leave on the system has been used to calculate the accrual for annual leave. The average number of days taken in flexi leave per month has been used as the base for calculating accrued flexi at the end of each relevant year. This average may not exactly match the accrued flexi days at 31 March each year but would not be materially different. The balance of staff do not have leave recorded on the system and do not accrue flexi leave. Discussions between Heads of Service and HR have determined that any leave accrued for these staff would not be material.</p>	<p>The accumulated absences amount recorded for 2013/14 is £272,000. A 5% increase in the accrual would amount to £14,000. This would not impact on the useable reserves of the Council.</p>
Business Rates Appeals Provision	<p>The provision of £2.86 million made by the Council is its 40% share of an overall provision of £7.149 million provision made in the Collection Fund. The overall figure is based on a national estimate of 3.6% successful appeals on the gross rateable value, less appeals already settled and adjusted for one major appeal that has been notified by the Valuation Office as being in hand and likely to be successful, but not yet settled.</p>	<p>There would be no net impact on the Council of any under provision as any additional Collection Fund shortfall would be covered by Safety Net Grant. The provision would also need to reduce by more than £1.5 million before there would be an impact on the Council's revenue resources, as any provision in excess of £1.36 million would all be covered within the Safety Net Grant arrangements.</p>

NOTES TO THE ACCOUNTS

5. MATERIAL ITEMS OF INCOME AND EXPENDITURE

The Total Comprehensive Income and Expenditure Statement reports a net income position of £42.010 million in 2013/14, an increase of £39.484 million from the £2.526 million net income position in 2012/13. The main reasons for the variation, most of which do not impact on usable resources, are as follows:

	2012/13	2013/14	Variation
	£000	£000	£000
Depreciation and Impairment of Non Current Assets	3,377	(9,874)	(13,251)
Capital Grants and Contributions	(2,794)	(3,448)	(654)
Revenue Expenditure Funded from Capital	1,631	2,055	424
Payments to the Housing Pooled Capital Receipts	405	533	128
(Gains)/Losses on Non Current Asset Disposals	(614)	(1,224)	(610)
Pension Fund Actuarial (Gains)/Losses	4,890	(22,520)	(27,410)
Other IAS19 Pension Adjustments	1,866	4,173	2,307
(Surplus)/deficit arising from the revaluation of Property, Plant and Equipment (Revaluation Reserve)	(1,794)	(560)	1,234
Other Items	152	(71)	(223)
Items Not Affecting Council Tax / Housing Rents	7,119	(30,936)	(38,055)
Equipment Purchases	748	1,027	279
Equipment Policy Change	2,042	0	(2,042)
Dwellings Depreciation	5,506	5,248	(258)
Non-Ringfenced Government Grants	(9,104)	(9,702)	(598)
Interest Payable and Similar Charges	4,470	4,469	(1)
VAT Refund	(170)	0	170
Other Items	(13,137)	(12,116)	1,021
Items Affecting Council Tax / Housing Rents	(9,645)	(11,074)	(1,429)
Total Comprehensive Income and Expenditure	(2,526)	(42,010)	(39,484)

6. EVENTS AFTER THE REPORTING PERIOD

There have been no events after the Balance Sheet date that would affect the reported figures.

NOTES TO THE ACCOUNTS

7. ADJUSTMENTS BETWEEN ACCOUNTING BASIS AND FUNDING BASIS UNDER REGULATIONS

This note details the adjustments that are made to the total comprehensive income and expenditure recognised by the Council in the year in accordance with proper accounting practice to the resources that are specified by statutory provisions as being available to the Council to meet future capital and revenue expenditure.

2013/14	Usable Reserves						Movement in Unusable Reserves
	General Fund Balance	Housing Revenue Account	Capital Receipts Reserve	Major Repairs Reserve	Capital Grants Unapplied	Developers' Contributions Unapplied	
	£000	£000	£000	£000	£000	£000	£000
Adjustments primarily involving the Capital Adjustment Account:							
Reversal of items debited or credited to the Comprehensive Income and Expenditure Statement:							
Charges for depreciation and impairment of non-current assets	(2,699)	(1)	0	(5,248)	0	0	7,948
Revaluation Gains / (Losses) on Property, Plant and Equipment	4,683	17,647	0	0	0	0	(22,330)
Capital Expenditure not enhancing value	(1,121)	(8,635)	0	0	0	0	9,756
Movements in the market value of Investment Properties	91	0	0	0	0	0	(91)
Capital grants and contributions applied	2,249	0	0	0	0	0	(2,249)
Revenue expenditure funded from capital under statute	(2,055)	0	0	0	0	0	2,055
Amounts of non-current assets written off on disposal or sale as part of the gain/loss on disposal to the Comprehensive Income and Expenditure Statement	(753)	(2,172)	0	0	0	0	2,925
Insertion of items not debited or credited to the Comprehensive Income and Expenditure Statement:							
Statutory provision for the financing of capital investment	944	0	0	0	0	0	(944)
Capital expenditure charged against the General Fund and HRA balances	0	2,415	0	0	0	0	(2,415)
Adjustments primarily involving the Capital Grants / Developers' Contributions Unapplied Account:							
Capital grants and contributions unapplied credited to the Comprehensive Income and Expenditure Statement	579	0	0	0	0	(579)	0
Application of grants to capital financing transferred to the Capital Adjustment Account	0	0	0	0	0	1,768	(1,768)

NOTES TO THE ACCOUNTS

2013/14	Usable Reserves						Movement in Unusable Reserves
	General Fund Balance	Housing Revenue Account	Capital Receipts Reserve	Major Repairs Reserve	Capital Grants Unapplied	Developers' Contributions Unapplied	
	£000	£000	£000	£000	£000	£000	£000
Adjustments primarily involving the Capital Receipts Reserve:							
Transfer of cash sale proceeds credited as part of the gain/loss on disposal to the Comprehensive Income and Expenditure Statement (net of administration costs of disposal)	861	3,289	(4,150)	0	0	0	0
Transfer of cash proceeds from non PPE assets	43	89	(132)	0	0	0	0
Use of the Capital Receipts Reserve to finance new capital expenditure	0	0	2,371	0	0	0	(2,371)
Contribution from the Capital Receipts Reserve to finance the payments to the Government capital receipts pool	(533)	0	533	0	0	0	0
Adjustments primarily involving the Deferred Capital Receipts Reserve:							
Transfer of deferred sale proceeds credited as part of the gain/loss on disposal to the Comprehensive Income and Expenditure Statement	0	486	(2)	0	0	0	(484)
Adjustments primarily involving the Major Repairs Reserve:							
Use of the Major Repairs Reserve to finance new capital expenditure	0	0	0	5,248	0	0	(5,248)
Adjustments primarily involving the Financial Instruments Adjustment Account:							
Proportion of premiums incurred in previous financial years to be charged against the HRA in accordance with statutory requirements	0	52	0	0	0	0	(52)
Adjustments primarily involving the Pension Reserve:							
Reversal of items relating to retirement benefits debited or credited to the Comprehensive Income and Expenditure Statement	(6,728)	(1,320)	0	0	0	0	8,048
Employer's pensions contributions and direct payments to pensioners payable in the year	3,311	564	0	0	0	0	(3,875)

NOTES TO THE ACCOUNTS

2013/14	Usable Reserves						Movement in Unusable Reserves
	General Fund Balance	Housing Revenue Account	Capital Receipts Reserve	Major Repairs Reserve	Capital Grants Unapplied	Developers' Contributions Unapplied	
	£000	£000	£000	£000	£000	£000	£000
Adjustments primarily involving the Collection Fund Adjustment Account:							
Amount by which council tax income credited to the Comprehensive Income and Expenditure Statement is different from council tax income calculated for the year in accordance with statutory requirements	104	0	0	0	0	0	(104)
Adjustments primarily involving the Accumulated Absences Account:							
Amount by which officer remuneration charged to the Comprehensive Income and Expenditure Statement on an accruals basis is different from remuneration chargeable in the year in accordance with statutory requirements	(13)	(8)	0	0	0	0	21
Total Adjustments	(1,037)	12,406	(1,380)	0	0	1,189	(11,178)

NOTES TO THE ACCOUNTS

2012/13 Comparative Figures	Usable Reserves						Movement in Unusable Reserves
	General Fund Balance	Housing Revenue Account	Capital Receipts Reserve	Major Repairs Reserve	Capital Grants Unapplied	Developers' Contributions Unapplied	
	£000	£000	£000	£000	£000	£000	£000
Adjustments primarily involving the Capital Adjustment Account:							
Reversal of items debited or credited to the Comprehensive Income and Expenditure Statement:							
Charges for depreciation and impairment of non-current assets	(2,387)	(46)	0	(5,506)	0	0	7,939
Revaluation Gains / (Losses) on Property, Plant and Equipment	(535)	11,934	0	0	0	0	(11,399)
Capital Expenditure not enhancing value	(1,712)	(10,631)	0	0	0	0	12,343
Movements in the market value of Investment Properties	194	(17)	0	0	0	0	(177)
Capital grants and contributions applied	1,739	137	0	0	0	0	(1,876)
Revenue expenditure funded from capital under statute	(1,631)	0	0	0	0	0	1,631
Amounts of non-current assets written off on disposal or sale as part of the gain/loss on disposal to the Comprehensive Income and Expenditure Statement	(191)	(1,033)	0	0	0	0	1,224
Amounts of non-current assets written off on Property, Plant and Equipment Policy Change	(378)	0	0	0	0	0	378
Insertion of items not debited or credited to the Comprehensive Income and Expenditure Statement:							
Statutory provision for the financing of capital investment	1,029	0	0	0	0	0	(1,029)
Capital expenditure charged against the General Fund and HRA balances	953	6,843	0	0	0	0	(7,796)
Adjustments primarily involving the Capital Grants / Developers' Contributions Unapplied Account:							
Capital grants and contributions unapplied credited to the Comprehensive Income and Expenditure Statement	849	0	0	0	0	(849)	0
Application of grants to capital financing transferred to the Capital Adjustment Account	0	0	0	0	0	377	(377)

NOTES TO THE ACCOUNTS

2012/13 Comparative Figures	Usable Reserves						Movement in Unusable Reserves
	General Fund Balance	Housing Revenue Account	Capital Receipts Reserve	Major Repairs Reserve	Capital Grants Unapplied	Developers' Contributions Unapplied	
	£000	£000	£000	£000	£000	£000	£000
Adjustments primarily involving the Capital Receipts Reserve:							
Transfer of cash sale proceeds credited as part of the gain/loss on disposal to the Comprehensive Income and Expenditure Statement (net of administration costs of disposal)	219	1,619	(1,838)	0	0	0	0
Transfer of cash proceeds from non PPE assets	71	0	(71)	0	0	0	0
Use of the Capital Receipts Reserve to finance new capital expenditure	0	0	356	0	0	0	(356)
Contribution from the Capital Receipts Reserve to finance the payments to the Government capital receipts pool	(405)	0	405	0	0	0	0
Adjustments primarily involving the Deferred Capital Receipts Reserve:							
Transfer of deferred sale proceeds credited as part of the gain/loss on disposal to the Comprehensive Income and Expenditure Statement	0	0	(2)	0	0	0	2
Adjustments primarily involving the Major Repairs Reserve:							
Use of the Major Repairs Reserve to finance new capital expenditure	0	0	0	5,506	0	0	(5,506)
Adjustments primarily involving the Financial Instruments Adjustment Account:							
Proportion of premiums incurred in previous financial years to be charged against the HRA in accordance with statutory requirements	0	57	0	0	0	0	(57)
Adjustments primarily involving the Pension Reserve:							
Reversal of items relating to retirement benefits debited or credited to the Comprehensive Income and Expenditure Statement	(4,853)	(847)	0	0	0	0	5,700
Employer's pensions contributions and direct payments to pensioners payable in the year	3,286	548	0	0	0	0	(3,834)

NOTES TO THE ACCOUNTS

2012/13 Comparative Figures	Usable Reserves						Movement in Unusable Reserves
	General Fund Balance	Housing Revenue Account	Capital Receipts Reserve	Major Repairs Reserve	Capital Grants Unapplied	Developers' Contributions Unapplied	
	£000	£000	£000	£000	£000	£000	£000
Adjustments primarily involving the Collection Fund Adjustment Account:							
Amount by which council tax income credited to the Comprehensive Income and Expenditure Statement is different from council tax income calculated for the year in accordance with statutory requirements	34	0	0	0	0	0	(34)
Adjustments primarily involving the Accumulated Absences Account:							
Amount by which officer remuneration charged to the Comprehensive Income and Expenditure Statement on an accruals basis is different from remuneration chargeable in the year in accordance with statutory requirements	32	17	0	0	0	0	(49)
Total Adjustments	(3,686)	8,581	(1,150)	0	0	(472)	(3,273)

NOTES TO THE ACCOUNTS

8. EARMARKED GENERAL FUND / HRA RESERVES

This note sets out the amounts set aside from the General Fund and HRA balances to provide financing for future expenditure plans and the amounts posted back from earmarked reserves to meet General Fund and HRA expenditure in 2012/13 and 2013/14.

	Balance 1 April 2012 £000	Transfers Out 2012/13 £000	Transfers In 2012/13 £000	Balance 31 March 2013 £000	Transfers Out 2013/14 £000	Transfers In 2013/14 £000	Balance 31 March 2014 £000
Quadrennial Election	0	0	(44)	(44)	0	(44)	(88)
Savings and Efficiency	(500)	500	0	0	0	0	0
Local Development Framework	(251)	17	0	(234)	113	0	(121)
Building Control Surplus	0	0	(4)	(4)	0	(34)	(38)
Historic Buildings	(17)	3	0	(14)	4	0	(10)
Lymington Synthetic Turf Pitch	(58)	5	(21)	(74)	0	(17)	(91)
Committed Schemes	(117)	116	(170)	(171)	171	(1,126)	(1,126)
Private Housing Stock Condition Survey	(26)	0	(13)	(39)	0	(13)	(52)
Housing Needs Survey	(24)	0	(12)	(36)	0	(12)	(48)
Open Space Maintenance	(66)	7	0	(59)	5	(9)	(63)
General Fund	(1,059)	648	(264)	(675)	293	(1,255)	(1,637)
HRA ICT	(236)	0	(44)	(280)	64	0	(216)
Housing Acquisitions and Development	0	0	0	0	0	(9,500)	(9,500)
Total Reserves	(1,295)	648	(308)	(955)	357	(10,755)	(11,353)

NOTES TO THE ACCOUNTS

9. CAPITAL PROGRAMME RESERVE

This note sets out the amounts set aside from the General Fund to provide for financing of future years' capital expenditure projects.

	Balance 1 April 2012	Transfers Out 2012/13	Transfers In 2012/13	Balance 31 March 2013	Transfers Out 2013/14	Transfers In 2013/14	Balance 31 March 2014
	£000	£000	£000	£000	£000	£000	£000
Capital Programme	(6,299)	0	(1,239)	(7,538)	0	(1,257)	(8,795)

10. AMOUNTS REPORTED FOR RESOURCE ALLOCATION DECISIONS

The analysis of income and expenditure by service on the face of the Comprehensive Income and Expenditure Statement is that specified by the Service Reporting Code of Practice. However, decisions about resource allocation are taken by the Council's Cabinet on the basis of budget reports analysed across Portfolios. These reports are prepared on a different basis from the accounting policies used in the financial statements. In particular:

- no charges are made in relation to capital expenditure (whereas depreciation, revaluation and impairment losses in excess of the balance on the Revaluation Reserve and amortisations are charged to services in the Comprehensive Income and Expenditure Statement)
- the cost of retirement benefits is based on cash flows (payment of employer's pensions contributions) rather than current service cost of benefits accrued in the year
- no charges are made for the cost of Revenue Expenditure Funded from Capital Under Statute or the associated grant funding

NOTES TO THE ACCOUNTS

	Finance and Efficiency	Leader's	Planning and Transportation	Environment	Housing and Communities	Health and Leisure	General Purposes and Licensing	Planning Development Control	Housing Revenue Account	Total
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
2013/14:										
Fees, charges and other service income	(1,462)	(246)	(3,918)	(2,061)	(1,696)	(5,770)	(382)	(647)	(26,681)	(42,863)
Government grants	(44,499)	0	0	(697)	0	0	(20)	0	0	(45,216)
Other grants and contribs.	0	0	0	(416)	0	(51)	0	0	0	(467)
Total Income	(45,961)	(246)	(3,918)	(3,174)	(1,696)	(5,821)	(402)	(647)	(26,681)	(88,546)
Employee expenses	5,521	446	2,104	5,743	1,546	4,973	691	1,396	3,207	25,627
Other service expenses	44,854	301	1,538	3,367	1,621	3,721	119	53	5,643	61,217
Support service recharges	288	56	265	271	188	326	88	177	341	2,000
Total Expenditure	50,663	803	3,907	9,381	3,355	9,020	898	1,626	9,191	88,844
Net Expenditure	4,702	557	(11)	6,207	1,659	3,199	496	979	(17,490)	298
Original Budget	5,479	552	246	6,453	1,984	3,484	518	1,197	(17,459)	2,454
(Saving)/Overspend	(777)	5	(257)	(246)	(325)	(285)	(22)	(218)	(31)	(2,156)
2012/13:										
Fees, charges and other service income	(1,216)	(282)	(3,720)	(2,041)	(1,765)	(5,693)	(336)	(477)	(25,176)	(40,706)
Government grants	(54,232)	0	(5)	(4)	0	0	0	0	0	(54,241)
Other grants and contribs.	0	0	0	(392)	0	0	0	0	0	(392)
Total Income	(55,448)	(282)	(3,725)	(2,437)	(1,765)	(5,693)	(336)	(477)	(25,176)	(95,339)
Employee expenses	5,399	476	2,189	5,510	1,427	4,888	697	1,341	3,096	25,023
Other service expenses	54,208	301	1,335	2,709	1,823	2,722	94	95	5,036	68,323
Support service recharges	278	63	289	315	185	344	93	178	331	2,076
Total Expenditure	59,885	840	3,813	8,534	3,435	7,954	884	1,614	8,463	95,422
Net Expenditure	4,437	558	88	6,097	1,670	2,261	548	1,137	(16,713)	83
Original Budget	5,096	542	319	6,376	1,828	2,560	590	1,185	(16,133)	2,363
(Saving)/Overspend	(659)	16	(231)	(279)	(158)	(299)	(42)	(48)	(580)	(2,280)

NOTES TO THE ACCOUNTS

	2012/13	2013/14
	£000	£000
Net expenditure in the Portfolio Analysis	83	298
Amounts in the Comprehensive Income and Expenditure Statement not reported to management for decision making	8,413	(3,946)
Cost of Services in Comprehensive Income and Expenditure Statement	8,496	(3,648)

2013/14	Portfolio Analysis	Amounts not reported to management for decision making	Cost of Services	Corporate Amounts	Total
	£000	£000	£000	£000	£000
Fees, charges and other service income	(42,863)	0	(42,863)	0	(42,863)
Interest and investment income	0	0	0	(542)	(542)
Income from council tax	0	0	0	(15,215)	(15,215)
Government grants and contributions	(45,216)	(392)	(45,608)	(9,702)	(55,310)
Other grants and contributions	(467)	(1,262)	(1,729)	(1,794)	(3,523)
Total Income	(88,546)	(1,654)	(90,200)	(27,253)	(117,453)
Employee expenses	25,627	277	25,904	0	25,904
Other service expenses	61,217	2,056	63,273	0	63,273
Support Service recharges	2,000	0	2,000	0	2,000
Depreciation, amortisation and impairment	0	(4,625)	(4,625)	0	(4,625)
Interest Payments	0	0	0	8,229	8,229
Precepts and Levies	0	0	0	4,433	4,433
Payments to Housing Capital Receipts Pool	0	0	0	533	533
Gain or Loss on Disposal of Non-Current Assets	0	0	0	(1,224)	(1,224)
Total Expenditure	88,844	(2,292)	86,552	11,971	98,523
Surplus or deficit on the provision of services	298	(3,946)	(3,648)	(15,282)	(18,930)

NOTES TO THE ACCOUNTS

2012/13 Comparative Figures	Portfolio Analysis	Amounts not reported to management for decision making	Cost of Services	Corporate Amounts	Total
	£000	£000	£000	£000	£000
Fees, charges and other service income	(40,706)	0	(40,706)	0	(40,706)
Interest and investment income	0	0	0	1,297	1,297
Income from council tax	0	0	0	(16,340)	(16,340)
Government grants and contributions	(54,241)	(560)	(54,801)	(9,104)	(63,905)
Other grants and contributions	(392)	(977)	(1,369)	(1,258)	(2,627)
Total Income	(95,339)	(1,537)	(96,876)	(25,405)	(122,281)
Employee expenses	25,023	(531)	24,492	0	24,492
Other service expenses	68,323	1,593	69,916	0	69,916
Support Service recharges	2,076	0	2,076	0	2,076
Depreciation, amortisation and impairment	0	8,888	8,888	0	8,888
Interest Payments	0	0	0	4,470	4,470
Precepts and Levies	0	0	0	4,776	4,776
Payments to Housing Capital Receipts Pool	0	0	0	405	405
Gain or Loss on Disposal of Non-Current Assets	0	0	0	(614)	(614)
Property, Plant and Equipment Policy Change	0	0	0	2,420	2,420
VAT Refund	0	0	0	(170)	(170)
Total Expenditure	95,422	9,950	105,372	11,287	116,659
Surplus or deficit on the provision of services	83	8,413	8,496	(14,118)	(5,622)

NOTES TO THE ACCOUNTS

11. PROPERTY, PLANT AND EQUIPMENT ASSETS AND IMPAIRMENTS

Valuation of Property, Plant and Equipment

The Council operates a rolling programme of property revaluations, which are carried out over a 5 year period. In 2013/14 this work was carried out by the Council's valuer, S. Yeo, MRICS. The revaluation programme for 2013/14 principally comprised the Council's Health and Leisure Centres, Offices, Beach Hut Sites, Hardley Industrial Estate, Lymington Town Sailing Club and 20% of dwellings. The remainder of dwellings' values were uplifted in line with current indices.

a) Analysis of Assets

The following list gives an indication of the range and number of assets owned/leased by the Council.

2012/13		2013/14
5,025	Council Dwellings	5,025
2	Main Office Blocks	2
2	Other Offices	2
5	Depots and Administrative Buildings	5
5	Health and Leisure Centres	5
51	Car Parks	51
8	Cemeteries	8
29	Public Conveniences	27
180	Vehicles	193
1,853	Garages	1,853

b) Valuation of Property, Plant and Equipment Assets carried at current value

The following statement shows the progress of the Council's rolling programme for the revaluation of non-current assets. The basis for valuation is set out in the Statement of Accounting Policies.

	Council Dwellings	Other Land and Buildings	Vehicles, Plant and Equipment	Infra- structure	Assets Under Construction	Total
	£000	£000	£000	£000	£000	£000
Carried at Historic Cost (Net of Depreciation)			3,797	6,358		10,155
Valued at Fair Value as at:						
2013/14	12,217	4,438				16,655
2012/13	7,987	617				8,604
2011/12	8,323	3,901				12,224
2010/11	(94,277)	(3,723)				(98,000)
Prior to 2010/11	348,702	58,122				406,824
Total Cost of Valuation	282,952	63,355	3,797	6,358	0	356,462

These valuations show the net current value after depreciation is applied.

NOTES TO THE ACCOUNTS

c) Movement on Property, Plant and Equipment Assets

Purchases and disposals during the year were as follows:

Movements in 2013/14:	Council Dwellings	Other Land and Buildings	Vehicle, Plant and Equipment	Infrastructure Assets	Assets Under Construction	Total Property, Plant and Equipment
	£000	£000	£000	£000	£000	£000
Cost or Valuation						
At 1 April 2013	270,735	59,897	8,626	19,839	0	359,097
Additions	10,618	170	1,207	622	0	12,617
Revaluation increases / (decreases) recognised in the Revaluation Reserve	1	559	0	0	0	560
Revaluation increases / (decreases) recognised in the Surplus / Deficit on the Provision of Services	12,534	3,111	0	0	0	15,645
Capital Expenditure not enhancing value recognised in the Surplus / Deficit on the Provision of Services	(8,635)	(170)	(329)	(622)	0	(9,756)
Derecognition - disposals	(2,172)	0	(870)	0	0	(3,042)
At 31 March 2014	283,081	63,567	8,634	19,839	0	375,121
Accumulated Depreciation and Impairment						
At 1 April 2013	0	(980)	(4,684)	(12,598)	0	(18,262)
Depreciation charge	(5,242)	(703)	(1,120)	(883)	0	(7,948)
Depreciation written out to the Surplus / Deficit on the Provision of Services	5,113	1,471	100	0	0	6,684
Derecognition - disposals	0	0	867	0	0	867
At 31 March 2014	(129)	(212)	(4,837)	(13,481)	0	(18,659)
Net Book Value						
at 31 March 2014	282,952	63,355	3,797	6,358	0	356,462
at 31 March 2013	270,735	58,917	3,942	7,241	0	340,835

NOTES TO THE ACCOUNTS

Comparative Movements in 2012/13:	Council Dwellings	Other Land and Buildings	Vehicle, Plant and Equipment	Infrastructure Assets	Assets Under Construction	Total Property, Plant and Equipment
	£000	£000	£000	£000	£000	£000
Cost or Valuation						
At 1 April 2012	262,748	58,796	12,086	19,839	1,481	354,950
Additions	12,499	1,346	2,061	363	0	16,269
Revaluation increases / (decreases) recognised in the Revaluation Reserve	162	1,217	0	0	0	1,379
Revaluation increases / (decreases) recognised in the Surplus / Deficit on the Provision of Services	6,925	(631)	0	0	0	6,294
Capital Expenditure not enhancing value recognised in the Surplus / Deficit on the Provision of Services	(10,630)	(1,346)	(3)	(363)	0	(12,342)
Derecognition - disposals	(969)	(216)	(1,014)	0	0	(2,199)
Derecognition - equipment policy change	0	0	(4,504)	0	0	(4,504)
Other movements in cost or valuation	0	731	0	0	(1,481)	(750)
At 31 March 2013	270,735	59,897	8,626	19,839	0	359,097
Accumulated Depreciation and Impairment						
At 1 April 2012	0	(496)	(7,139)	(11,735)	0	(19,370)
Depreciation charge	(5,506)	(498)	(1,191)	(862)	0	(8,057)
Depreciation written out to the Revaluation Reserve	415	0	0	0	0	415
Depreciation written out to the Surplus / Deficit on the Provision of Services	5,091	13	0	0	0	5,104
Derecognition - disposals	0	0	975	0	0	975
Derecognition - equipment policy change	0	0	2,553	0	0	2,553
Other movements in depreciation and impairment	0	1	118	(1)	0	118
At 31 March 2013	0	(980)	(4,684)	(12,598)	0	(18,262)
Net Book Value						
at 31 March 2013	270,735	58,917	3,942	7,241	0	340,835
at 31 March 2012	262,748	58,300	4,947	8,104	1,481	335,580

NOTES TO THE ACCOUNTS

d) Impairments

Impairments of Property, Plant and Equipment Assets and Investment Properties in 2013/14 were £479,000 (Offices £143,000, Car Parks £129,000, Beach Hut Sites £195,000 and Public Conveniences £12,000) but valuation increases were £23.458 million (Council Dwellings £17.649 million, Health and Leisure Centres £4.717 million, Industrial Estates £262,000, Offices £467,000 and other assets £363,000). Total net valuation increases were £22.979 million.

Offsetting the net valuation increases was non-enhancing capital expenditure of £8.634 million on Council Dwellings and £1.122 million on General Fund Assets (Offices and Depots £163,000, Coast Protection £622,000 and Other Assets £337,000), which was impaired via the Comprehensive Income and Expenditure Account in the year.

e) Capital Expenditure Contract Commitments

As at 31 March 2014, the Council was committed through contracts to future capital expenditure in respect of the following major schemes:

	Period of investment	£000
Environment		
National Coastal Monitoring Programme Wavebuoy contract	2014/15	20
National Coastal Monitoring Programme Wavebuoy contract	2015/16	20
National Coastal Monitoring Programme Wavebuoy contract	2016/17	20
Housing		
Fire Safety Works	2014/15	33
Pre Contract Works North Milton Estate	2014/15	227
Refurbishment Communal Areas	2014/15	20
Rendering	2014/15	25
Replacement Bathrooms	2014/15	400
Replacement External Doors	2014/15	20
Total		785

NOTES TO THE ACCOUNTS

12. INVESTMENT PROPERTIES

The following items of income and expense have been accounted for in the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement:

2012/13		2013/14
£000		£000
(129)	Rental income from investment property	(138)
5	Direct operating expenses arising from investment property	4
(177)	Net (gains)/losses from fair value adjustments	(92)
(301)	Net (gain)/loss	(226)

There are no restrictions on the Council's ability to realise the value inherent in its investment property or on the Council's right to the remittance of income and the proceeds of disposal. The Council has no contractual obligations to purchase, construct or develop investment property or repairs, maintenance or enhancement.

The following table summarises the movement in the fair value of investment properties:

2012/13		2013/14
£000		£000
2,207	Balance at start of the year	2,384
177	Net gains/(losses) from fair value adjustments	92
2,384	Balance at end of the year	2,476

13. LONG-TERM INVESTMENTS

Money Market Investment

The Council is permitted to lend a proportion of its funds for more than 364 days. At 31 March 2014 the Council had no loans which had a remaining maturity term of more than one year.

NOTES TO THE ACCOUNTS

14. LONG-TERM DEBTORS

Long-term debtors include mortgages and deferred capital receipts for house purchases, loans to local trusts and organisations, and staff car/cycle loans. During 2013/14 a long term loan of £2.007 million was made to Lymington Harbour Commissioners. This was all outstanding at the year end, but £201,000 is due within 12 months and is therefore included within short-term debtors.

31 March 2013		31 March 2014
£000		£000
9	Council House Purchases	4
76	Car Loans	44
21	Trust Loans	15
2	Cycle Loans	1
0	Lymington Harbour Commissioners - Principal	1,806
0	Rent to Mortgages House Purchases	486
108	Total	2,356

15. SHORT-TERM INVESTMENTS

Short-term investments include all deposits with a term of less than one year but not including Cash and Cash Equivalents.

31 March 2013		31 March 2014
£000		£000
21,000	Money Market Investments	25,000
409	Accrued Interest	105
21,409	Total	25,105

16. INVENTORIES

Inventories are goods that are acquired in advance of their use in the provision of services or their resale. They are charged to the Comprehensive Income and Expenditure Account in the year that they are consumed or sold.

2012/13		2013/14
£000		£000
310	Balance outstanding at start of year	327
1,952	Purchases	2,251
(1,895)	Recognised as an expense in the year	(2,218)
(40)	Written off balances	(17)
327	Balance outstanding at year-end	343

NOTES TO THE ACCOUNTS

17. SHORT-TERM DEBTORS

An analysis of the Council's debtors and payments in advance as at 31 March is shown below:

31 March 2013 £000		31 March 2014 £000
1,565	Central Government Bodies *	1,186
	Other Local Authorities:	
644	Hampshire County Council	640
48	New Forest National Park Authority	86
37	Other	55
0	NHS Bodies	1
18	Public Corporations and Trading Funds	20
	Other Entities and Individuals:	
421	Council Tax Payers	433
0	Business Rate Payers **	597
582	Housing Tenants' Rents	606
3,018	Other Debtors and Payments in Advance ***	3,513
6,333	Total	7,137

* The Central Government Bodies debtors reduced by £379,000 between 2012/13 and 2013/14. This was mainly due to £612,000 less being due from the Government for Housing and Council Tax Benefit Subsidy, offset by £86,000 due in 2013/14 for storm damage, an increase of £61,000 in coast protection grant due and an increase of £90,000 in VAT reimbursement due.

** The Business Rates Retention scheme has introduced a new debtor amount of £597,000 for Business Rate Payers, which in previous years had all been due to the Government and not the Council.

*** Other Debtors and Payments in Advance have increased by £495,000 between 2012/13 and 2013/14. This is principally due to a new debtor of £201,000 relating to the Lymington Harbour Commissioners loan and £682,000 for the recognition of historical housing benefit overpayments, being recovered from ongoing benefit payments, offset by a reduction of £398,000 in various debtors, including £144,000 s106 contributions, £44,000 Leisure Facilities, £37,000 Industrial estates, £31,000 dilapidations, £39,000 Tourism and £29,000 Building Control.

The bad debts provision is shown below:

31 March 2013 £000		31 March 2014 £000
(179)	Council Tax Payers	(175)
0	Business Rate Payers	(203)
(400)	Housing Tenants' Rents	(408)
(1,135)	Other Debtors	(1,433)
(1,714)	Total	(2,219)

NOTES TO THE ACCOUNTS

18. CASH AND CASH EQUIVALENTS

The balance of Cash and Cash Equivalents is made up of the following elements:

31 March 2013		31 March 2014
£000		£000
21	Cash held by the Council	31
7	Bank current accounts	626
4,103	Short-Term deposits with building societies/banks and other financial institutions	15,957
4,131	Total	16,614

19. SHORT-TERM BORROWING

Short-term borrowing refers to loans that are repayable over a period of less than 12 months.

At 1 April 2013 there was no short-term borrowing. During the year only long-term borrowing was raised. However this long-term loan is repayable by equal instalments of principal and £200,700 is repayable within 12 months.

All accrued interest on both short-term and long-term borrowing is also payable within 12 months and is included in this category.

31 March 2013		31 March 2014
£000		£000
0	Balance at 1 April	0
0	Transferred to Short-Term Borrowing	(201)
0	Accrued interest on all Borrowing	(51)
0	Balance at 31 March	(252)

NOTES TO THE ACCOUNTS

20. SHORT-TERM CREDITORS

An analysis of the Council's creditors and receipts in advance as at 31 March is shown below:

31 March 2013 £000		31 March 2014 £000
(1,917)	Central Government Bodies *	(4,266)
	Other Local Authorities:	
(987)	Hampshire County Council *	(2,392)
(103)	Hampshire Police Authority *	(205)
(43)	Hampshire Fire and Rescue Authority *	(147)
(10)	New Forest National Park Authority	(10)
(178)	Developers' Contributions Open Space Maintenance	(168)
(205)	Other	(502)
(1)	NHS Bodies	0
(56)	Public Corporations and Trading Funds	(139)
	Other Entities:	
(225)	Council Tax Payers	(282)
0	Business Rate Payers	(417)
(5,035)	Other Creditors and Receipts in Advance **	(6,382)
(8,760)	Total	(14,910)

Short term creditors have increased by £6.150 million from 2012/13 to 2013/14.

* Within Central Government Bodies, Other Local Authorities and Business Rate Payers, £3.324 million relates to the changes arising from the Business Rate Retention Scheme, including the provision raised for appeals. Other Local Authorities also includes an increase of £823,000 for a change in the balances held relating to the Council Tax Collection Fund.

** Other Creditors and Receipts in Advance have increased by £1.347 million, principally due to commitments of £644,000 for ICT and Vehicles, £334,000 increased commitments for Housing Maintenance and an increase of £325,000 in sundry creditor invoices received but not paid at 31 March.

NOTES TO THE ACCOUNTS

21. DEVELOPERS' CONTRIBUTIONS – SHORT-TERM RECEIPTS IN ADVANCE

The Council has received Developers' Contributions that have yet to be recognised as income as they have conditions attached to them that will, if not met, require the monies to be returned to the contributor. Some of these balances have less than 1 year until they must be returned to the contributor. The balances and movements on these short-term contributions were as follows.

2012/13		2013/14
£000		£000
(6)	Balance at 1 April	(37)
0	New Receipts	(5)
44	Financing of Capital Expenditure	116
(75)	Transfer from Long Term Liabilities - Receipts in Advance	(87)
(37)	Balance at 31 March	(13)

22. LONG-TERM BORROWING

Long-term borrowing refers to loans that are repayable over a period in excess of 12 months.

At 1 April 2013 the Council was holding debt of £142.704 million. None of this was repaid during the year. A further sum of £2.007 million was raised in March 2014 to finance an equivalent loan made in the year to Lymington Harbour Commissioners. Of this sum £200,700 is repayable within 12 months leaving a balance of long term debt outstanding of £144.510 million at the year end.

2012/13		2013/14
£000		£000
(142,704)	Balance at 1 April	(142,704)
0	Loans Raised	(2,007)
0	Transferred to Short-Term Borrowing	201
(142,704)	Balance at 31 March	(144,510)

NOTES TO THE ACCOUNTS

23. PROVISIONS

The Council maintains provisions to cover liabilities or losses that are anticipated to arise, but which cannot be quantified with certainty.

	Balance 1 April 2012	Additional Provisions Made 2012/13	Amounts Used 2012/13	Unused Amounts Reversed 2012/13	Balance 31 March 2013	Additional Provisions Made 2013/14	Amounts Used 2013/14	Unused Amounts Reversed 2013/14	Balance 31 March 2014
	£000	£000	£000	£000	£000	£000	£000	£000	£000
Redundancy	(389)	(42)	151	0	(280)	(20)	39	241	(20)
Private Sector Leasing Dilapidations	(102)	0	0	0	(102)	0	0	0	(102)
Legislation Changes	(285)	(65)	0	0	(350)	0	3	0	(347)
Insurance	(300)	0	0	257	(43)	0	42	1	0
Business Rates	0	0	0	0	0	(2,860)	0	0	(2,860)
Other	0	(40)	0	0	(40)	0	33	7	0
Total Provisions	(1,076)	(147)	151	257	(815)	(2,880)	117	249	(3,329)

Redundancy

The Redundancy provision is put in place once approval for the termination of employment has been agreed by the Council. As at 31 March 2014 provisions of £20,000 had been made for new terminations in 2013/14.

Private Sector Leasing Dilapidations

The Council is responsible for ensuring the repair of private sector houses that are leased. The Council had possible obligations on 216 properties at 31 March 2014. A revenue budget of £46,000 exists in 2014/15 for dilapidation costs but a provision of £102,000 is also held to cover the potential for additional costs should a large number of dilapidations occur in any particular year.

Legislation Changes

The ability to fully recover the cost of providing property search information is currently subject to challenge nationally, as a consequence of conflicting legislation. It is possible that a future revenue loss may occur. The extent of any liability is not yet certain but a provision of £347,000 is held on the basis of latest estimates received.

Business Rates

On 1 April 2013 the Government introduced the Business Rates Retention Scheme. This required the Council, for the first time to make a provision in the Collection Fund for successful appeals against rating valuations. The total provision made was £7.149 million, of which £2.860 million relates to this Council's share of anticipated refunds.

NOTES TO THE ACCOUNTS

24. CAPITAL GRANTS – RECEIPTS IN ADVANCE

The Council has received capital grants and contributions that have yet to be recognised as income as they have conditions attached to them that will, if not met, require the monies to be returned to the contributor. The balances and movements on contributions were as follows:

2012/13				2013/14		
Government Grants	Other Grants/Contributions	Total		Government Grants	Other Grants/Contributions	Total
£000	£000	£000		£000	£000	£000
(229)	(41)	(270)	Balance at 1 April	(675)	(17)	(692)
(1,353)	(413)	(1,766)	New Receipts	(1,203)	(144)	(1,347)
907	437	1,344	Financing of Capital Expenditure	1,545	159	1,704
(675)	(17)	(692)	Balance at 31 March	(333)	(2)	(335)

25. DEVELOPERS' CONTRIBUTIONS – LONG -TERM RECEIPTS IN ADVANCE

The Council has received Developers' Contributions that have yet to be recognised as income, as they have conditions attached to them that will, if not met, require the monies to be returned to the contributor.

2012/13		2013/14
£000		£000
(2,483)	Balance at 1 April	(2,176)
(281)	New Receipts	(67)
487	Financing of Capital Expenditure	429
23	Transfers to New Forest National Park Authority	0
78	Transfer to/(from) other Developers' Contribution Categories	(69)
(2,176)	Balance at 31 March	(1,883)

26. CAPITAL RECEIPTS RESERVE

The Capital Receipts Reserve principally reflects the proceeds from the disposal of Property, Plant and Equipment assets that have yet to be reutilised on new capital expenditure.

2012/13		2013/14
£000		£000
(2,549)	Balance at 1 April	(3,699)
(1,911)	New Receipts (including interest)	(4,284)
405	Transfers to Government	533
356	Financing of capital expenditure	2,371
(3,699)	Balance at 31 March	(5,079)

NOTES TO THE ACCOUNTS

27. DEVELOPERS' CONTRIBUTIONS UNAPPLIED

The Developers' Contributions Unapplied account reflects contributions which have no conditions attached to them and have therefore been credited to the Reserve via the Comprehensive Income and Expenditure Account.

2012/13		2013/14
£000		£000
(3,503)	Balance at 1 April	(3,975)
(850)	New Receipts	(809)
(3)	Category Transfer	190
376	Financing of Capital Expenditure	1,768
0	Repayments	40
5	Transfers to New Forest National Park Authority	0
(3,975)	Balance at 31 March	(2,786)

28. REVALUATION RESERVE

The Revaluation Reserve contains the gains made by the Council arising from increases in the value of its Property, Plant and Equipment, since 1 April 2007, the date the Reserve was created. Gains that arose before that date are included in the balance on the Capital Adjustment Account.

The balance on the Reserve is reduced when assets with accumulated gains are revalued downwards, impaired, or disposed of.

2012/13				2013/14		
General Fund	Housing Revenue Account	Total		General Fund	Housing Revenue Account	Total
£000	£000	£000		£000	£000	£000
(14,423)	(4,783)	(19,206)	Balance at 1 April	(15,309)	(5,489)	(20,798)
(2,059)	(786)	(2,845)	Upward revaluation of assets	(902)	(1)	(903)
1,048	3	1,051	Downward revaluation of assets and impairment losses not charged to Surplus/Deficit on the Provision of Services	343	0	343
(1,011)	(783)	(1,794)	Surplus or deficit on revaluation of non-current assets not posted to the Surplus or Deficit on the Provision of Services	(559)	(1)	(560)
125	77	202	Accumulated gains on assets sold or scrapped	289	0	289
(15,309)	(5,489)	(20,798)	Balance at 31 March	(15,579)	(5,490)	(21,069)

NOTES TO THE ACCOUNTS

29. CAPITAL ADJUSTMENT ACCOUNT

The Capital Adjustment Account absorbs the timing differences arising from the different arrangements for the consumption of non-current assets and for financing their acquisition or enhancement under statutory provisions. The account is debited with the costs of depreciation, impairment and amortisations as assets are consumed and credited with the amounts set aside by the Council for the financing of capital expenditure.

The account contains accumulated gains and losses on Investment Properties and gains on Property, Plant and Equipment assets arising before 1 April 2007.

The balance on the Capital Adjustment Account is matched by fixed assets within the Balance Sheet and does not represent actual funds available to the Council.

2012/13			2013/14	
£000	£000		£000	£000
	(169,985)	Balance 1 April		(175,187)
		Reversal of items relating to capital expenditure or credited to the Comprehensive Income and Expenditure Statement:		
7,939		Charges for depreciation and impairment of non-current assets	7,948	
(11,399)		Revaluation (Gains) / Losses on Property, Plant and Equipment	(22,330)	
12,343		Capital Expenditure not enhancing value	9,756	
1,631		Revenue expenditure funded from capital under statute	2,055	
1,022		Amounts of non-current assets written off on disposal or sale as part of the gain/loss on disposal to the Comprehensive Income and Expenditure Statement	2,636	
378		Amounts of non-current assets written off on Property, Plant and Equipment	0	
	11,914	Net written out amount of the cost on non-current assets consumed in the year		65
		Capital financing applied in the year:		
(356)		Use of the Capital Receipts Reserve to finance new capital expenditure	(2,371)	
(5,506)		Use of the Major Repairs Reserve to finance new capital expenditure	(5,248)	
(1,876)		Capital grants and contributions credited to the Comprehensive Income and Expenditure Statement that have been applied to capital financing	(2,249)	
(376)		Application of grants / contributions to capital financing from the Capital Grant / Developers' Contributions Unapplied Accounts	(1,768)	
(1,029)		Provision for the financing of capital investment charged against the General Fund and HRA balances	(944)	
(7,796)		Capital expenditure charged against the General Fund and HRA balances	(2,415)	
	(16,939)			(14,995)
	(177)	Movements in the market value of Investment Properties debited or credited to the Comprehensive Income and Expenditure Statement		(91)
	(175,187)	Balance at 31 March		(190,208)

NOTES TO THE ACCOUNTS

30. FINANCIAL INSTRUMENTS ADJUSTMENT ACCOUNT

When debt is repaid prior to the natural maturity of the loan, a discount is received or a penalty incurred. Penalties previously incurred by the Council are held in the Financial Instruments Adjustment Account and all relate to the Housing Revenue Account. The Council is required to write down the penalties incurred over the original life of the loans that have been rescheduled or repaid when they relate to the Housing Revenue Account but the write down is subject to a maximum period of 10 years.

2012/13		2013/14
£000		£000
109	Balance at 1 April	52
(57)	Proportion of premiums incurred in previous financial years charged against the Housing Revenue Account balance in accordance with statutory requirements	(52)
52	Balance at 31 March	0

31. DEFERRED CAPITAL RECEIPTS RESERVE

The Deferred Capital Receipts Reserve represents the amount of capital receipts owed to the Council that have not yet been received. Under statutory arrangements, the Council does not treat these gains as usable for financing new capital expenditure until they are backed by cash receipts. When the deferred cash settlement takes place, amounts are transferred to the Capital Receipts Reserve.

2012/13		2013/14
£000		£000
(11)	Balance at 1 April	(9)
0	New Receipts	(486)
2	Transfer to the Capital Receipts Reserve upon receipt of cash	2
(9)	Balance at 31 March	(493)

NOTES TO THE ACCOUNTS

32. PENSIONS RESERVE

The Pensions Reserve absorbs the timing differences arising from the different arrangements for accounting for post-employment benefits and for funding benefits in accordance with statutory provisions. The debit balance on the Pensions Reserve therefore shows a shortfall in the benefits earned by past and current employees and the resources the Council has set aside to meet them. The statutory arrangements will ensure that funding will have been set aside by the time the benefits come to be paid. Full details of the Pension Scheme are set out in Note 42.

2012/13		2013/14
£000		£000
81,064	Balance at 1 April	87,820
4,890	Actuarial gains or losses on pensions assets and liabilities	0
0	Remeasurement of the net defined liability / (asset)	(22,520)
5,700	Reversal of items relating to retirement benefits debited or credited to the Surplus or Deficit on the Provision of Services in the Comprehensive Income and Expenditure Statement	8,048
(3,834)	Employer's pensions contributions and direct payments to pensioners payable in the year	(3,875)
87,820	Balance at 31 March	69,473

33. COLLECTION FUND ADJUSTMENT ACCOUNT

The Collection Fund is a statutory fund in which the Council records transactions for council tax and business rates. The fund balance is allocated as follows:

31 March 2013		31 March 2014		
Council Tax		Business Rates	Council Tax	Total
£000		£000	£000	£000
0	Central Government	419	0	419
(808)	Hampshire County Council	76	(1,297)	(1,221)
(114)	Police and Crime Commission for Hampshire	0	(189)	(189)
(48)	Hampshire Fire and Rescue Authority	8	(77)	(69)
(970)		503	(1,563)	(1,060)
(172)	New Forest District Council	0	(276)	(276)
(1,142)		503	(1,839)	(1,336)

The Council Tax balance on the fund will be taken into account in calculating the council tax in future years. £1.866 million was taken into account in setting the 2014/15 Council Tax Levels (£0.876 million for 2013/14).

NOTES TO THE ACCOUNTS

34. ACCUMULATED ABSENCES ACCOUNT

This account represents the reversal of the accrual for compensated absences. The accrual is required under the Code but under regulations is not allowed to count as expenditure against the General Fund or Housing Revenue Account.

2012/13			2013/14	
£000	£000		£000	£000
	301	Balance at 1 April		251
(301)		Settlement or cancellation of accrual made at the end of the preceding year	(251)	
251		Amounts accrued at the end of the current year	272	
	(50)	Amount by which officer remuneration charged to the Comprehensive Income and Expenditure Statement on an accruals basis is different from remuneration chargeable in the year in accordance with statutory requirements		21
	251	Balance at 31 March		272

35. CASH FLOW STATEMENT – OPERATING ACTIVITIES

The surplus or deficit on the provision of services has been adjusted for the following non-cash movements:

2012/13			2013/14	
£000			£000	
(7,939)		Charges for depreciation and impairment	(7,948)	
11,399		Revaluation Gains/(Losses) on Property, Plant and Equipment	22,330	
(12,343)		Capital Expenditure not enhancing value	(9,756)	
(2,420)		Property, Plant and Equipment policy change	0	
177		Movements in the value of Investment Properties	92	
1,258		Capital grants applied to the financing of Capital Expenditure	1,794	
(1,224)		Carrying amount of Non-Current Assets sold	(2,925)	
17		Increase/(Decrease) in Inventories	16	
898		Increase/(Decrease) in Debtors	804	
363		Increase/(Decrease) in Investments Accrued Interest	(304)	
(13)		(Increase)/Decrease in impairment for Provision for Bad Debts	(505)	
(320)		(Increase)/Decrease in Creditors	(1,797)	
74		Adjustment to Creditors re Capital Expenditure	539	
(1,866)		Movement in Pension Liability	(4,173)	
261		Other non-cash items charged to the net surplus or deficit on the provision of services	(2,514)	
(11,678)		Adjustment to Net Surplus or Deficit on the Provision of Services for Non-Cash Movements	(4,347)	

NOTES TO THE ACCOUNTS

The surplus or deficit on the provision of services has been adjusted for the following items that are investing and financing activities:

2012/13		2013/14
£000		£000
(1,838)	Proceeds from the sale of property, plant and equipment and investment property	(4,150)
(1,838)	Net cash flows from operating activities	(4,150)

The cash flows for operating activities include the following items:

2012/13		2013/14
£000		£000
(276)	Investment interest received	(556)
1	Loan interest paid	4,461
(275)	Net cash flows from operating activities	3,905

36. CASH FLOW STATEMENT - INVESTING ACTIVITIES

2012/13		2013/14
£000		£000
16,194	Purchase of property, plant and equipment, investment property and intangible assets	12,077
24,500	Purchase of short-term and long-term investments	47,200
35	Other payments for investing activities	2,298
(1,838)	Proceeds from the sale of property, plant and equipment, investment property and intangible assets	(4,150)
(14,000)	Proceeds from short-term and long-term investments	(43,200)
(1,312)	Other receipts from investing activities	(1,844)
23,579	Net cash flows from investing activities	12,381

37. CASH FLOW STATEMENT - FINANCING ACTIVITIES

2012/13		2013/14
£000		£000
0	Cash receipts of short- and long-term borrowing	(2,007)
0	Other receipts from financing activities	(3,730)
2,809	Other payments for financing activities	0
2,809	Net cash flows from financing activities	(5,737)

NOTES TO THE ACCOUNTS

38. AGENCY SERVICES

These figures include net expenditure on services that the Council provides on an agency basis for highways, disposal of waste and on-street parking enforcement.

2012/13		2013/14		
Net Expenditure £000		Gross Expenditure £000	Income £000	Net Expenditure £000
	Hampshire County Council			
24	- Highways	542	(512)	30
0	- Waste	60	(60)	0
140	- On-Street Parking	214	(66)	148
164	Agency Expenditure	816	(638)	178

39. CAPITAL EXPENDITURE AND CAPITAL FINANCING

Capital expenditure is paid for (financed) in various ways including borrowing, the use of internal resources, the receipt of grant and directly from revenue income. Capital expenditure on behalf of other authorities is recharged directly to them.

The Capital Financing Requirement shows the overall indebtedness of the Council. This debt need not be external loans that have been raised but can be internal funds that the Council has used temporarily instead of raising debt. The expectation is that borrowing may be required in the future.

NOTES TO THE ACCOUNTS

This table sets out the transactions required for the financing of capital expenditure and permitted adjustments for each year.

	2012/13		2013/14	
	£000	£000	£000	£000
Opening Capital Financing Requirement		149,066		147,985
Capital Investment				
Property, Plant and Equipment Assets	16,269		12,617	
REFCUS	1,631	17,900	2,055	14,672
Sources of Finance				
Capital Receipts	(356)		(2,371)	
Government Grants	(1,345)		(1,704)	
Revenue Contributions	(7,795)		(2,415)	
Major Repairs Reserve	(5,506)		(5,248)	
Developers' Contributions	(908)	(15,910)	(2,313)	(14,051)
Other Adjustments for the Repayment of Debt				
Voluntary MRP		(1,029)		(944)
Property, Plant and Equipment Policy Change		(2,042)		0
Closing Capital Financing Requirement		147,985		147,662

Explanation of movements in Year	2012/13	2013/14
	£000	£000
Increase in underlying need to borrow (supported by Government financial assistance)	0	0
Increase in underlying need to borrow (unsupported by Government financial assistance)	1,990	621
Reduction (-)/increase in need to borrow because of voluntary MRP and adjustments	(3,071)	(944)
	(1,081)	(323)

Where applicable the Council is required to set aside a revenue provision for the redemption of debt and for a future borrowing requirement if external debt has not actually been raised.

The Council has a choice in the method of calculating the provision and has chosen the one that represents the depreciation calculation of those assets financed by the debt. Therefore, when the value of the asset financed by debt has been fully depreciated the amount of the revenue provision that has been set aside will be sufficient to repay the loan for that asset.

New vehicles, plant and equipment, above a revised de minimis level of £10,000, are funded by a future borrowing requirement. In order to make a provision to repay this future requirement a voluntary revenue provision is made. This sum was £944,000 in 2013/14 and was charged to the General Fund.

There is no requirement for a revenue provision to be charged on outstanding debt for the Housing Revenue Account (HRA).

NOTES TO THE ACCOUNTS

40. CONTINGENT ASSETS

The Council is unaware of any Contingent Assets as at the Balance Sheet date.

41. CONTINGENT LIABILITIES

A Tree Preservation Order statutory compensation claim for £100,000 has been received in relation to damage to a property allegedly caused by the Council's failure to allow a protected tree to be cut down. The Council are robustly defending this claim.

In April 2012 the Dibden Golf Course staff transferred to Mytime Active, who gained admitted body status to the Hampshire County Council Government Pension Scheme. New Forest District Council has become the sponsoring body, acting as guarantor for any contributions to the Pension Fund should they not be paid by Mytime Active. As at the end of March 2014 no such guarantee has been exercised.

In February 2014, the Council area was hit by major storms. Most of the repair work has been carried out but there is still potential for additional costs to be incurred, particularly in relation to coastal areas. These costs cannot be quantified but may impact on the Council's accounts during 2014/15 or future years.

42. DEFINED BENEFIT PENSION SCHEME

a) Participation in Pension Scheme

As part of the terms and conditions of employment of its officers, the Council makes contributions towards the cost of post-employment benefits. Although these benefits will not actually be payable until employees retire, the Council has a commitment to make the payments for those benefits and to disclose them at the time that employees earn their future entitlement.

The Council participates in the Hampshire County Council Pension Scheme. This is a funded scheme, meaning that the Council and employees pay contributions into a fund, calculated at a level intended to balance the pension liabilities with the investment assets.

Accounting Policy Change for Employee Benefits – International Accounting Standard 19 was amended in 2011 and the revised standard came into force during 2013/14. The changes relate to the creation of some new classes of components of defined benefit costs and the re-measurement of the net defined liability. They have resulted in presentational changes within the main accounting statements but have not affected the Council's Balance sheet or overall revenue account position. Given this the 2012/13 statements have not been restated. The changes that arise are considered not to be material as they would not influence the decisions or assessments of users of the accounts made on the basis of the financial statements.

NOTES TO THE ACCOUNTS

b) Transactions Relating to Post-employment (Retirement) Benefits

The Council recognises the cost of retirement benefits in the Net Cost of Services when employees earn them, rather than when the benefits are eventually paid out as pensions. However, the charge required to be made against the General Fund is based on the cash payable in the year, so the real cost of retirement benefits is reversed out of the Comprehensive Income and Expenditure Account via the Movement in Reserves Statement. The following transactions have been made during the year:

	2012/13	2013/14
	£ million	£ million
Comprehensive Income and Expenditure Statement		
Cost of Services		
Service cost comprising:		
Current service cost	3.320	4.230
Past service cost	0.190	0.058
Financing and Investment Income and Expenditure		
Interest cost	8.430	0.000
Net Interest expense	0.000	3.760
Expected return on assets in the scheme	(6.240)	0.000
Total Post Employment Benefits Charged to the Surplus or Deficit on the Provision of Services	5.700	8.048
Other Post Employment Benefits Charged to the Comprehensive Income and Expenditure Statement		
Remeasurement of the net defined benefit liability comprising:		
Return on plan assets (excluding the amount included in the net interest expense)	0.000	(1.730)
Actuarial (gains) / losses arising on changes in demographic assumptions	0.000	(2.420)
Actuarial (gains) / losses arising on changes in financial assumptions	0.000	(13.140)
Actuarial (gains) / losses due to liability experience	0.000	(5.230)
Actuarial (gains) and losses	4.890	0.000
Total Net Defined Benefit Liability Re-measured	4.890	(22.520)
Total Post Employment Benefits Charged to the Comprehensive Income and Expenditure Statement	10.590	(14.472)
Movement in Reserves Statement		
Reversal of net charges made to the Surplus or Deficit on the Provision of Services for post employment benefits in accordance with the Code	(6.756)	18.347
Actual amount charged against the General Fund		
Balance for pensions in the year		
Employer's contributions payable to scheme	3.834	3.875

NOTES TO THE ACCOUNTS

c) Pensions Assets and Liabilities Recognised in the Balance Sheet

The amount included in the Balance Sheet arising from the Council's obligation in respect of its defined benefit plans is as follows:

Assets and Liabilities	31 March 2013	31 March 2014
	£ million	£ million
Present value of the defined benefit obligation	(200.494)	(187.468)
Fair value of plan assets	112.670	117.995
Net liability arising from defined benefit obligation	(87.824)	(69.473)

The liabilities show the underlying commitments that the Council has in the long-run to pay post employment retirement benefits. The total net liability of £69.473 million has a substantial impact on the net worth of the Council as recorded in the Balance Sheet. However, statutory arrangements for funding the deficit mean that the financial position of the Council remains healthy, as the deficit on the scheme will be made good by increased contributions over the remaining working life of employees, as assessed by the scheme actuary.

Reconciliation of Present Value of the Scheme Liabilities (Defined Benefit Obligation)

	2012/13	2013/14
	£ million	£ million
Opening balance at 1 April	(180.134)	(200.494)
Current Service Cost	(3.320)	(4.230)
Interest Cost	(8.430)	(8.690)
Contributions from scheme Participants	(1.080)	(1.160)
Remeasurement (gains) and losses:		
Actuarial Gains/(Losses) on Liabilities	(13.420)	0.000
Actuarial Gains/(Losses) arising from changes in demographic assumptions	0.000	2.420
Actuarial Gains/(Losses) arising from changes in financial assumptions	0.000	13.144
Actuarial Gains/(Losses) due to liabilities experience	0.000	5.230
Past Service Cost	(0.190)	(0.058)
Benefits Paid	6.080	6.370
Closing balance at 31 March	(200.494)	(187.468)

NOTES TO THE ACCOUNTS

Reconciliation of the Movements in the Fair Value of Scheme (Plan) Assets

	2012/13	2013/14
	£ million	£ million
Opening fair value of scheme assets at 1 April	99.070	112.670
Interest Income	0.000	4.930
Remeasurement gain/(loss):		
Actuarial Gains/(Losses) on Assets	8.530	0.000
Expected Return on Assets	6.240	0.000
The return on plan assets, excluding the amount included in the net interest expense	0.000	1.730
Contributions from employer	3.830	3.875
Contributions from employees into the scheme	1.080	1.160
Benefits paid	(6.080)	(6.370)
Closing fair value of scheme assets at 31 March	112.670	117.995

d) Local Government Pension Scheme assets (fair value) comprised

31 March 2013		Assets	31 March 2014	
£ million	%		£ million	%
2.59	2.3	Cash and Cash Equivalents	4.48	3.8
64.90	57.6	Equity Investments	71.74	60.8
28.06	24.9	Government Bonds	27.85	23.6
1.46	1.3	Corporate Bonds	1.89	1.6
8.79	7.8	Property	8.85	7.5
6.87	6.1	Other Assets	3.18	2.7
		Average		
112.67	100.0	Total Assets	117.99	100.0

NOTES TO THE ACCOUNTS

e) Basis for Estimating Assets and Liabilities

Liabilities have been assessed on an actuarial basis using the projected unit credit method, an estimate of the pensions that will be payable in future years dependent on assumptions about mortality rates, salary levels, etc. The liabilities have been assessed by AON Hewitt Limited, an independent firm of actuaries, estimates for the Fund being based on the latest full valuation of the scheme as at 31 March 2013.

The main assumptions used in their calculations have been:

Financial Assumptions	31 March 2013	31 March 2014
	%	%
Rate of inflation - RPI	3.6	3.3
- CPI	2.7	2.3
Rate of increase in salaries	4.6	3.8
Rate of increase in pensions	2.7	2.3
Rate of increase in deferred pensions	2.7	2.3
Rate of discounting scheme liabilities	4.4	4.3

Mortality Assumptions	31 March 2013	31 March 2014
	Years	Years
Longevity at 65 for current pensioners		
Males	24.0	24.4
Females	25.0	26.2
Longevity at 65 for future pensioners		
Males	25.7	26.5
Females	26.9	28.5

The estimation of the defined benefit obligations is sensitive to the actuarial assumptions set out in the table above. The sensitivity analysis below have been determined based on reasonably possible changes of the assumptions occurring at the end of the reporting period and assumes for each change that the assumption analysed changes while all the other assumptions remain constant. The assumptions in longevity, for example, assume that life expectancy increases or decreases for men and women. In practice, this is unlikely to occur, and changes in some of the assumptions may be interrelated. The estimations in the sensitivity analysis have followed the accounting policies for the scheme, i.e. on an actuarial basis using the projected unit credit method. The methods and types of assumptions used in preparing the sensitivity analysis below did not change from those used in the previous period.

Impact on the Defined Benefit Obligation in the scheme	Increase in Assumption	Decrease in Assumption
	£ million	£ million
Longevity (increase or decrease in 1 year)	(4.36)	4.34
Rate of inflation (increase or decrease by 0.1%)	2.56	(2.40)
Rate of increase in salaries (increase or decrease by 0.1%)	0.54	(0.52)
Rate of increase in pensions (increase or decrease by 0.1%)	2.56	(2.40)
Rate for discounting scheme liabilities (increase or decrease by 0.1%)	(2.98)	3.13

NOTES TO THE ACCOUNTS

f) Impact on the Authority's Cash Flows

The objectives of the scheme are to keep employers' contributions at as constant a rate as possible. The County Council has agreed a strategy with the scheme's actuary to achieve a funding level of 100% over the next 21 years. Funding levels are monitored on an annual basis. The next triennial valuation is due to be completed on 31 March 2016.

The scheme will need to take account of the national changes arising from the Public Pensions Services Act 2013. The Act provides for regulations to be made to establish new career average revalued earnings schemes to pay pensions and other benefits.

The Council anticipates paying standard contributions of £3.620 million to the fund for the accounting period ending 31 March 2015. In addition, estimated Strain on Fund contributions will be £0.381 million.

The weighted average duration of the defined benefit obligation for scheme members is 17.8 years (17.2 years 2012/13).

Further information on the Pension Fund can be obtained from:

Pensions Services
Hampshire County Council
The Castle
Winchester
SO23 8UB Telephone: (01962) 845588

43. EXTERNAL AUDIT COSTS

The following fees payable to the external auditors, Ernst & Young LLP, relating to external audit and inspection were incurred. Also, in 2013/14 a rebate of £8,000 was received from the Audit Commission.

2012/13		2013/14
£000		£000
73	External audit services carried out by the appointed auditor	73
9	Certification of grant claims and returns	8
0	Audit Commission Rebate	(8)
82		73

NOTES TO THE ACCOUNTS

44. GRANTS INCOME

Details of income credited to the Comprehensive Income and Expenditure Account are as follows:

2012/13		2013/14
£000	Service Specific Revenue Grants and Contributions (included in cost of services)	£000
	Department for Communities and Local Government	
0	Bellwin	(86)
(287)	NNDR Collection	(286)
0	Housing Benefit Reforms Transition Fund	(11)
(560)	Disabled Facilities	(392)
(5)	Neighbourhood Planning Grant	0
(4)	New Burdens Business Rates Deferral Scheme Grant	0
(84)	New Burdens Council Tax Reform Grant	(69)
0	New Burdens Housing Benefits	(26)
0	Weekly Collection Support Grant	(697)
	Department for Work and Pensions	
(969)	Housing and Council Tax Benefit Administration	(866)
(43,054)	Housing Benefit Subsidy	(42,965)
(9,771)	Council Tax Benefit Subsidy	3
(63)	Discretionary Housing Payments	(193)
(1)	Access to Work	0
	Other Government Grants	
0	Individual Electoral Registration	(20)
(3)	Food Hygiene Rating	0
(54,801)	Total Government Grants	(45,608)
	Other Grants and Contributions	
(392)	Project Integra - Recycling	(416)
(891)	Developers' Contributions	(1,159)
(44)	Improvement Grants	(10)
(42)	Transportation	(70)
0	Other	(74)
(1,369)	Total Other Grants and Contributions	(1,729)
(56,170)	Total Service Revenue Grants and Contributions	(47,337)

NOTES TO THE ACCOUNTS

2012/13		2013/14
£000	Non-Ringfenced Revenue Government Grants	£000
	Non Domestic Rates Income and Expenditure	
0	Tariff	21,365
0	Retention Scheme Income	(22,290)
0	Safety Net	(1,500)
0	S31 Grant Due - Small Business Rate Relief	(799)
0	S31 Grant Due - Flood Relief	(6)
0		(3,230)
	Department for Communities and Local Government	
(153)	Revenue Support Grant	(5,277)
(7,912)	Distribution from NNDR Pool	0
(662)	New Homes Grant	(1,018)
(285)	Council Tax Freeze Grant	(118)
(78)	Local Services Support Grant	0
(5)	New Burdens Community Right to Bid Grant	0
(9)	New Burdens Community Right to Challenge Grant	(9)
0	New Burdens Inspire Annex III	(7)
0	New Burdens Assets of Community Value	(8)
0	Council Tax Support Transitional Grant	(35)
(9,104)		(6,472)
(9,104)	Total Non-Ringfenced Revenue Government Grants	(9,702)
	Capital Grants and Contributions	
(316)	Coast Protection	(628)
0	Kerbside Glass	(530)
0	One Site	(36)
(488)	Developers' Contributions	34
(246)	Ringwood Gateway	(16)
(71)	Capital Receipts	(618)
(137)	Carbon Emission Reduction Targets	0
(1,258)	Total Capital Grants and Contributions	(1,794)
(66,532)	Total Grants and Contributions Income	(58,833)

45. LEASES

Finance Leases with the Council acting as Lessee

In 2013/14 there were no rental payments to lessors for Finance Leases.

NOTES TO THE ACCOUNTS

Operating Leases with the Council acting as Lessee

The Council has acquired 14 properties by entering into operating leases. The assets are not owned by the Council and no asset is recorded in the Council's accounts.

Future minimum lease payments due under the non-cancellable leases in future years are:

Lease Rental Payments for:	31 March 2013	31 March 2014
	£000	£000
Not later than one year	78	69
Later than one year but not later than 5 years	263	260
Later than 5 years	749	689
Total Lease Rentals	1,090	1,018

Expenditure of £86,780 was charged to the Comprehensive Income and Expenditure Statement during the year (£87,000 in 2012/13).

Operating Leases with the Council acting as Lessor

The Council leases out property and equipment under operating leases for the provision of community services and economic development.

The future minimum lease payments receivable under the material leases in future years are:

Lease Rental Payments for:	31 March 2013	31 March 2014
	£000	£000
Not later than one year	556	556
Later than one year but not later than 5 years	2,168	2,063
Later than 5 years	34,441	29,549
Total Lease Rentals	37,165	32,168

The portion of the lease rental for Hythe Marina that is based on a profit share basis has not been included in this table. As the profit cannot be accurately projected over the 972 year term of the lease any estimate will be inaccurate and therefore has been omitted. The income for 2013/14 was £126,312 (2012/13 £116,358).

There are 27 leases that are not included in this table; these have little or no value.

46. MEMBERS' ALLOWANCES

During 2013/14, payments to Members of the Council amounted to £476,818. For 2012/13 the equivalent amount was £482,052.

NOTES TO THE ACCOUNTS

47. MINORITY INTEREST

At 31 March 2014, a New Forest District Council councillor was on the New Forest Enterprise Centre Ltd's board of 7 members with voting rights and therefore the Council had a minority interest.

48. NATURE AND EXTENT OF RISKS ARISING FROM FINANCIAL INSTRUMENTS

The borrowings and investments disclosed in the Balance Sheet are made up of the following categories of financial instruments:

	Long-Term		Current	
	31 March 2013	31 March 2014	31 March 2013	31 March 2014
	£000	£000	£000	£000
Financial liabilities (principal amount)	142,704	144,510	0	201
Accrued Interest	0	0	49	51
Trade Creditors	0	0	3,388	5,260
Total Borrowings	142,704	144,510	3,437	5,512
Loans and receivables (principal amount)	0	0	21,000	25,000
Accrued Interest	0	0	411	105
Trade Debtors	0	0	2,871	2,398
Loans and receivables at amortised cost	0	0	24,282	27,503
Cash and Cash Equivalents	0	0	4,131	16,614
Total Investments	0	0	28,413	44,117

Accrued interest is already accounted for in the Comprehensive Income and Expenditure Account.

The gains and losses recognised in the Comprehensive Income and Expenditure Account in relation to financial instruments only are made up as follows:

	2012/13		2013/14	
	Financial Liabilities amortised cost	Loans and Receivables	Financial Liabilities amortised cost	Loans and Receivables
	£000	£000	£000	£000
Interest Expense	4,462	0	4,463	0
Interest Income	0	(579)	0	(303)
Net (Gain)/Loss for the year	4,462	(579)	4,463	(303)

NOTES TO THE ACCOUNTS

Key Risks

The Council has adopted CIPFA's Code of Practice on Treasury Management (and subsequent amendments) and complies with The Prudential Code for Capital Finance in Local Authorities (both revised in November 2011).

As part of the adoption of the Treasury Management Code, the Council approves a Treasury Management Strategy before the commencement of each financial year. The Strategy sets out the parameters for the management of risks associated with Financial Instruments. The Council also produces Treasury Management Practices specifying the practical arrangements to be followed to manage these risks.

The Treasury Management Strategy includes an Annual Investment Strategy in compliance with the CLG for local authorities. This Guidance emphasises that priority is to be given to security and liquidity, rather than yield. The Council's Treasury Strategy, together with its Treasury Management Practices are based on seeking the highest rate of return consistent with the proper levels of security and liquidity.

The main risks covered are:

- Credit Risk – the possibility that other parties might fail to pay amounts due to the Council.
- Liquidity Risk – the possibility that the Council might not have funds available to meet its commitments to make payments.
- Market Risk – the possibility that financial loss might arise for the Council as a result of changes in such measures as interest rate movements.

Overall Procedures for Managing Risk

The Council manages credit risk by ensuring that investments are only placed with organisations of high credit quality as set out in the Treasury Management Strategy. These include commercial entities with a minimum long-term credit rating of A-. Recognising that credit ratings are imperfect predictors of default, the Council has regard to other measures including credit default swap and equity prices when selecting commercial organisations for investment.

At 1 April 2013 a limit of £6 million of the total portfolio was placed on the amount of money that could be invested with a single counterparty and no investment was to be placed for longer than 1 year. This strategy was changed in February 2014, for the last month of the year, whereby a single counterparty limit of £5 million was introduced and with no more than £10 million in total allowed to be invested for periods of longer than 1 year.

The Council's maximum exposure to credit risk in relation to its investments in banks, building societies and money market funds of £41.062 million cannot be assessed generally as the risk of any institution failing to make interest payments or repay the principal sum will be specific to each individual institution. Recent experience has shown that it is rare for such entities to be unable to meet their commitments. A risk of irrecoverability applies to all of the Council's deposits, but there was no evidence at the 31 March 2014 that this was likely to crystallise.

The Council does not hold collateral against any investments.

NOTES TO THE ACCOUNTS

The Council began the year with £142.704 million of long term debt outstanding and no temporary borrowing. As the Council did not expect to raise any new long term loans during the year the amount over the operational limit was anticipated to be for temporary borrowing only.

However, in March 2014 a long term loan for £2.007 million was raised from the PWLB to be used by the Lymington Harbour Commissioners for River Protection works. This was acceptable under the strategy as it did not breach the authorised limit approved for the year.

Prior to 1 March 2014 these policies were implemented by a central treasury team. On 1 March 2014 the treasury function was transferred to the Hampshire County Council treasury team. The Hampshire County Council team have a contract to administer all treasury functions on behalf of the Council. The Treasury Strategy for 2013/14 was revised in February 2014 to bring it in line with the Hampshire County Council strategy for operational purposes. The strategy for 2014/15 was also written in line with the Hampshire County Council strategy and was also approved at the time. The Council retains responsibility for the Treasury Strategy and maintains written principles for overall risk management, as well as written policies covering specific areas, such as interest rate risk, credit risk, and the investment of surplus cash through Treasury Management Practices (TMPs). These TMPs are a requirement of the Code of Practice and are reviewed regularly in conjunction with Hampshire County Council.

Credit Risk

Credit risk arises from deposits with banks and financial institutions, as well as credit exposures to the Council's customers.

Counterparty	Balance invested as at 31 March 2014					
	Call Accounts	Up to 1 month	> 1 month and < 6 months	> 6 months and < 12 months	> 12 months	Total
	£000	£000	£000	£000	£000	£000
Banks - UK	0	2,021	8,049	10,017	0	20,087
Banks - Overseas	5,002	0	0	0	0	5,002
Money Market Funds	10,955	0	0	0	0	10,955
Building Societies - UK	0	0	2,010	3,008	0	5,018
Total	15,957	2,021	10,059	13,025	0	41,062

NOTES TO THE ACCOUNTS

The following analysis summarises the Council's maximum exposure to credit risk on other financial assets, based on experience of default, adjusted to reflect current market conditions. The Council hold no bonds but receives income from Council Tax, Business Rates and for Housing Benefit overpayments. These are statutory debts and whilst the Council endeavours to collect this income, it cannot choose who its counterparties are in relation to these debts. Such statutory debts are not classified as financial instruments, and for this reason no reference to statutory debts is contained within the following tables.

Bond Ratings	Amount at 31 March 2014	Historical experience of default	Market Conditions at 31 March 2014	Estimated maximum exposure to default
	£000	%	%	£000
Trade Debtors	2,398	0.60%	0.70%	17

No breaches of the Council's counterparty criteria occurred during the reporting period and the Council does not expect any losses from non-performance by any counterparties in relation to deposits.

There was a minor technical breach of one of the investment limits set in the revised 2013/14 Treasury Strategy which was approved in February 2014. The revised strategy reduced the maximum amount of investment with one borrower to £5 million. On 28 February 2014 an investment was renewed that caused £6 million to be invested with one borrower for 2 months which was in line with the strategy for 2013/14 approved on February 2013 but which was not in accordance with the new limit in the revised Strategy approved in February 2014.

NOTES TO THE ACCOUNTS

Trade Debtors

The Council does not generally allow credit for its trade debtors. The amount that is past its due date can be analysed by age as follows:

	31 March 2013	31 March 2014
	£000	£000
Less than three months	1,586	1,569
Three months to one year	478	286
More than one year	807	543
Total	2,871	2,398

The Council initiates a legal charge on property where, for instance, tenants have purchased their Council dwelling or have been granted a repayable renovation loan and cannot afford to pay immediately. The total collateral at 31 March 2014 was £7,130.

Sundry Debtors bad debt provisions are based upon service areas for invoices that are still unpaid one year after they fall due, then adjusted for known changes and experience. Housing Rents bad debt provisions are based on percentages of the value of arrears for current and former tenants.

Liquidity Risk

The Council manages its liquidity position through the risk management procedures above (the setting and approval of prudential indicators and the approval of the treasury and investment strategy reports), also through cash flow management procedures required by the CIPFA Code of Practice. This seeks to ensure that cash is available when needed.

In the event of an unexpected cash requirement the Council has ready access to borrowings from the money markets to cover any day to day cash flow need, and the PWLB and money markets for access to longer-term funds. The Council is also required to provide a balanced budget through the Local Government Finance Act 1992, which ensures sufficient monies are raised to cover annual expenditure. There is therefore no significant risk that it will be unable to raise finance to meet its commitments.

The maturity analysis of financial assets excluding sums due from customers is as follows:

	31 March 2013	31 March 2014
	£000	£000
Less than one year	25,100	40,950
Total	25,100	40,950

All trade and other payables (£2.398 million) are due to be paid in less than one year and are not shown in the table above.

NOTES TO THE ACCOUNTS

Refinancing and Maturity Risk

The Council maintains a significant debt and investment portfolio. Whilst the cash flow procedures above are considered against the refinancing risk procedures, longer-term risk to the Council relates to managing the exposure to replacing financial instruments as they mature. This risk relates to both the maturing of longer-term financial liabilities and longer-term financial assets.

The Council has ready access to borrowing at favourable rates from the Public Works Loan Board and other local authorities, and at higher rates from banks and building societies. There is no perceived risk that the Council will be unable to raise finance to meet its commitments. It is however exposed to the risk that it will need to refinance a significant proportion of its borrowing at a time of unfavourably high interest rates. This risk is managed by maintaining a spread of fixed rate loans, limiting the amount of the Council's borrowing that matures in any one financial year.

The maturity analysis of financial liabilities is as follows, with the maximum and minimum limits for fixed interest rates maturing in each period as approved by Council in the Revised Treasury Management Strategy:

	Approved maximum limits 2013/14		Actual 31 March 2013		Actual 31 March 2014	
	£m	%	£m	%	£m	%
Less than one year	44	25	0.0	0	0.2	0
Between one and two years	44	25	0.0	0	0.2	0
Between two and five years	44	25	4.1	3	8.8	6
Between five and ten years	44	25	20.5	14	21.5	15
More than ten years	174	100	118.1	83	114.0	79
Total			142.7	100	144.7	100

The minimum limits have been set at zero and the maximum limit for more than 10 years at 100%. This is to facilitate the premature repayment and replacement of all PWLB loans with a longer maturity profile should this be required. The 25% maximum limit on the other periods of less than 10 years is to ensure an even maturity profile of short and medium term borrowing.

Market Risk

Interest rate risk – The Council is exposed to interest rate movements on its borrowings and investments. Movements in interest rates have an impact on the Council. For instance, a rise in variable and fixed interest rates would have the following effects:

- Borrowings at variable rates – the interest charged to the Comprehensive Income and Expenditure Statement will rise. This Council undertook no short term cash flow borrowing in 2013/14 therefore applying the 1% variation would make no difference to the interest paid;
- Borrowings at fixed rates – the fair value of the borrowing will fall (no impact on revenue balances);
- Investments at variable rates – the interest income credited to the Comprehensive Income and Expenditure Statement will rise; and
- Investments at fixed rates – the fair value of the assets will fall (no impact on revenue balances).

NOTES TO THE ACCOUNTS

Investments classed as 'loans and receivables' and loans borrowed are not carried at fair value, so changes in their fair value will have no impact on Comprehensive Income and Expenditure. However, changes in interest payable and receivable on variable rate borrowings and investments will be posted to the Surplus or Deficit on the Provision of Services. Movements in the fair value of fixed rate investments classed as 'available for sale' will be reflected in Other Comprehensive Income and Expenditure.

The Treasury Management Strategy aims to mitigate these risks by setting upper limits on its net exposures to fixed and variable interest rates. At 31 March 2014, all of the £144.71 million of principal borrowed was at fixed rates. The Council's investments with less than one year to maturity (£41.06 million at 31 March 2014) are classed as being held at variable rates and exposed to interest rate risk.

If all interest rates had been 1% higher (with all other variables held constant) the financial effect would be:

	2012/13	2013/14
	£000	£000
Increase in interest payable on variable rate borrowings	0	0
Increase in interest receivable on variable rate investments	(378)	(465)
Impact on Comprehensive Income and Expenditure Account	(378)	(465)
Decrease in fair value of fixed rate borrowings liabilities (no impact on the Surplus or Deficit on the Provision of Services or Other Comprehensive Income and Expenditure)	21,926	18,549

The approximate impact of a 1% fall in interest rates would be as above but with the movements being reversed. These assumptions are based on the same methodology as used in the Note – Fair value of Assets and Liabilities carried at Amortised Costs.

Price Risk – The Council has no equity shares or shareholdings. It therefore has no exposure to loss arising from movements in share prices.

Foreign Exchange Risk – The Council has no financial assets or liabilities denominated in foreign currencies. It therefore has no exposure to loss arising from movements in exchange rates.

Guarantor Risk – The Council acts as a guarantor to a loan held by the New Forest Enterprise Centre Ltd at Rushington. The current estimated guarantee is £2.11 million and has 6 years remaining on the initial 30 year guarantee. The Enterprise Centre's financial position is currently healthy, no payment has been made to date under the guarantee and the value of the building more than offsets the current loan liability. The Council therefore considers the guarantee risk to be very low and has made no charge against its Comprehensive Income and Expenditure Account.

NOTES TO THE ACCOUNTS

Fair value of Assets and Liabilities carried at Amortised Cost

Financial liabilities and financial assets represented by loans and receivables are carried on the Balance Sheet at amortised cost (in long-term assets/liabilities with accrued interest in current assets/liabilities). Their fair value can be assessed by calculating the present value of the cash flows that take place over the remaining life of the instruments, using the following assumptions:

- For loans from the PWLB, premature repayment rates from the PWLB were applied in the accounts at 31 March 2014.
- No early repayment or impairment is recognised;
- The fair value of short-term investments, including trade payables and receivables is assumed to approximate to the carrying amount;
- There are no long-term investments for which fair values can be calculated.

The fair values calculated are as follows:

	31/03/2013		31/03/2014	
	Carrying £000	Fair value £000	Carrying £000	Fair value £000
PWLB debt	(142,704)	(155,257)	(144,711)	(146,735)
Accrued Interest	0	0	(51)	(51)
Trade Creditors	(3,388)	(3,388)	(5,260)	(5,260)
Total Liabilities	(146,092)	(158,645)	(150,022)	(152,046)
Money market loans	21,409	21,409	25,105	25,105
Cash and Cash Equivalents	4,131	4,131	16,614	16,614
Trade Debtors	2,871	2,871	2,398	2,398
Short Term Debtors	0	0	245	245
Long Term Debtors	0	0	2,357	2,439
Total Assets	28,411	28,411	46,719	46,801

The fair value adjustment is a note to the accounts only; no accounting entry is required.

The fair value is calculated for loans with a maturity period of longer than 364 days at 31 March 2014 but only applies to loans and investments where the principal amount may vary with market conditions.

All loans and deposits of this Council are straight forward instruments and there is no market variation to calculate.

NOTES TO THE ACCOUNTS

49. OFFICERS' REMUNERATION

The senior employees whose salary exceeded £50,000 per annum for 2013/14 were:

	Notes	Salary (Including fees and Allowances)	Bonuses	Compensation for loss of office	Benefits in Kind	Total Remuneration excluding pension contributions 2013/14	Pension contributions	Total Remuneration including pension contributions
		£	£	£	£	£	£	£
Chief Executive	49a	130,374	0	0	3,488	133,862	16,870	150,732
Executive Director	49b	80,801	0	0	0	80,801	10,103	90,904
Executive Director		92,389	0	0	0	92,389	11,621	104,010
Head of Communities and Employment		62,786	0	0	3,089	65,875	8,225	74,100
Head of Housing and Customer Services		64,733	0	0	3,504	68,237	8,455	76,692
Head of Environment Services		66,466	0	0	0	66,466	8,225	74,691
Head of Housing	49c	47,730	0	0	0	47,730	3,427	51,157
Head of Human Resources		65,550	0	0	0	65,550	8,225	73,775
Head of Information and Communication Technology		65,733	0	0	0	65,733	8,225	73,958
Head of Legal and Democratic Services		64,545	0	0	8,529	73,074	8,455	81,529
Head of Planning and Transportation		62,786	0	0	4,254	67,040	8,225	75,265
Head of Property Services		63,701	0	0	0	63,701	8,225	71,926
Head of Public Health and Community Safety		66,282	0	0	0	66,282	8,225	74,507
		933,876	0	0	22,864	956,740	116,506	1,073,246

- a) The Chief Executive figures include the Returning Officer salary and employer's pension contributions of £13,226 and £1,710 respectively.
- b) One of the Executive Directors has reduced his hours to 22.5 out of 37 since 1 December 2013. The annual salary for the post was £88,707.
- c) The Head of Housing Services reduced his hours to 22.5 from 37 from 1 September 2013 and left the Council on 16 February 2014. The annual salary for the post was £62,786.

NOTES TO THE ACCOUNTS

For 2012/13 the comparative figures for those senior officers were:

	Notes	Salary (Including fees and Allowances)	Bonuses	Compensation for loss of office	Benefits in Kind	Total Remuneration excluding pension contributions 2012/13	Pension contributions	Total Remuneration including pension contributions
		£	£	£	£	£	£	£
Chief Executive	49d	121,935	0	0	5,169	127,104	15,079	142,183
Executive Director		91,285	0	0	3,851	95,136	11,506	106,642
Executive Director		91,027	0	0	1,683	92,710	11,506	104,216
Head of Communities and Employment		62,164	0	0	4,014	66,178	8,143	74,321
Head of Customer and Financial Services		63,906	0	0	4,385	68,291	8,372	76,663
Head of Environment Services		63,442	0	0	1,489	64,931	8,143	73,074
Head of Housing		65,003	0	0	0	65,003	8,143	73,146
Head of Human Resources		64,928	0	0	0	64,928	8,143	73,071
Head of Information and Communication Technology		64,928	0	0	0	64,928	8,143	73,071
Head of Legal and Democratic Services		63,906	0	0	8,529	72,435	8,372	80,807
Head of Leisure Services	49e	18,048	0	76,301	396	94,745	2,102	96,847
Head of Planning and Transportation		62,164	0	0	5,142	67,306	8,143	75,449
Head of Property Services		62,414	0	0	1,399	63,813	8,143	71,956
Head of Public Health and Community Safety		64,928	0	0	0	64,928	8,143	73,071
		960,078	0	76,301	36,057	1,072,436	122,081	1,194,517

d) The Chief Executive figures include the Returning Officer salary and employer's pension contributions of £7,350 and £69 respectively.

e) The Head of Leisure Services left the Council on 3 July 2012. The annual salary for the post was £62,164.

The other officers whose remuneration, including termination benefit costs and excluding pension contributions, was above £50,000 were:

Remuneration Band	Number of Employees			
	2012/13		2013/14	
	Left During Year	Total	Left During Year	Total
£ 50,000 - £ 54,999	0	7	0	10
£ 55,000 - £ 59,999	1	5	0	2
£ 80,000 - £ 84,999	1	1	0	0
	2	13	0	12

NOTES TO THE ACCOUNTS

50. TERMINATION BENEFITS

The Council terminated the contracts of 9 employees in 2013/14, incurring costs of £91,000 (21 employees, £471,000 in 2012/13), of which £71,000 was paid in the year and provisions of £20,000 were raised for payments due in 2014/15. No further terminations have been committed to at 31 March 2014 for which payments will be incurred in 2014/15.

Exit Package Cost Band (including special payments)	Number of Compulsory Redundancies	Number of Other Departures Agreed	Total Number of Exit Packages by Cost Band	Total Cost of Exit Packages in Each Band £
2013/14				
£0 - £20,000	1	6	7	46,440
£20,001 - £40,000	0	2	2	44,382
Total	1	8	9	90,822
2012/13				
£0 - £20,000	8	5	13	73,254
£20,001 - £40,000	4	0	4	112,284
£40,001 - £60,000	2	0	2	96,693
£60,001 - £150,000	2	0	2	189,097
Total	16	5	21	471,328

51. RELATED PARTIES

The Council is required to disclose material transactions with related parties – bodies or individuals that have the potential to control or influence the Council or to be controlled or influenced by the Council. Disclosure of these transactions allows readers to assess the extent to which the Council might have been constrained in its ability to limit another party's ability to bargain freely with the Council.

Central Government has effective control over the general operations of the Council – it is responsible for providing the statutory framework within which the Council operates, provides the majority of funding in the form of grants and prescribes the terms of many of the transactions that the Council has with other parties. Details of transactions with government departments are set out in note 44 to the Accounts.

During 2013/14 the Council provided financial services and human resources support to New Forest National Park Authority including the roles of S151 Officer and Internal Audit. The total revenue from these services for 2013/14 was £116,000 (£135,000 in 2012/13) and total income for the year was approximately £355,000 (£328,000 in 2012/13). The New Forest National Park Authority provided Trees and Ecology Services to the Council costing £105,000 in 2013/14 (£61,000 for part of 2012/13) and other expenditure for the year was £1,000 (£2,000 in 2012/13).

NOTES TO THE ACCOUNTS

Members of the Council have direct control over the Council's financing and operating policies. The total of members' allowances paid in 2013/14 is shown in note 46. During 2013/14 £3,700 (2012/13 £5,000) was paid to companies in which 2 members had an interest. In addition, payments of £18,600 (2012/13 £18,300) were paid to organisations in which members have an interest, but on which there is no Council representative. There were no material transactions with any chief officers during the year.

52. REVENUE EXPENDITURE FUNDED FROM CAPITAL UNDER STATUTE

This note relates to capital expenditure that does not result in the Council owning tangible fixed assets. Such expenditure is required to be treated as revenue expenditure in accordance with the SORP but under statute can be funded from capital resources.

	Charged to revenue 2013/14	Capital resource funding 2013/14
	£000	£000
Housing Improvement Grants	688	688
Leisure Schemes	761	761
Transportation	167	167
Environmental Initiatives	324	324
Economic Development	115	115
	2,055	2,055

53. HERITAGE ASSETS

The Code of Practice on Local Authority Accounting in the United Kingdom adopted FRS 30 Heritage Assets in 2011/12. The Council considered its assets and identified 51 paintings and 37 other items of civic regalia which could fall within the definition of Heritage Assets. The Council believes that the value of these assets, which are insured for a sum up to £250,000, would not be material to the financial statements and that obtaining actual valuations for the assets would involve a disproportionate cost in comparison to the benefits to the users of the Council's financial statements. The assets have therefore not been recognised on the Balance Sheet. The Council has no intention of selling any of these assets.

54. ASSETS HELD FOR SALE

There were no assets held for disposal at 31 March 2014. Ringwood Public Offices were sold for £750,000 on 19 March 2014, which were categorised as assets held for sale at 31 March 2013.

55. AUTHORISATION OF ACCOUNTS FOR ISSUE

This Statement of Accounts was authorised for issue on 26 September 2014 by Cllr A O'Sullivan and Mr R Jackson. There have been no known material events after the Balance Sheet date.

**HOUSING REVENUE ACCOUNT
INCOME AND EXPENDITURE ACCOUNT**

2012/13		Notes	2013/14
£000			£000
	Income		
(23,468)	Dwelling rents		(24,941)
(718)	Non-dwelling rents		(720)
(717)	Charges for services and facilities		(727)
(273)	Contributions towards expenditure		(293)
(25,176)			(26,681)
	Expenditure		
4,023	Repairs and maintenance	3	4,240
4,275	Supervision and management		4,761
9	Rents, rates, taxes and other charges		14
(9)	Negative HRA Subsidy payable		0
4,202	Depreciation and impairments of non-current assets	4	(3,764)
29	Debt Management Costs		34
85	Movement in the allowance for bad debts		80
6	Sums directed by Secretary of State - transfers to General Fund	5	143
12,620			5,508
(12,556)	Net Cost of HRA Services as included in the Comprehensive Income and Expenditure Statement		(21,173)
74	HRA services' share of Corporate and Democratic Core		74
(12,482)	Net Expenditure for HRA Services		(21,099)
	HRA share of the Operating Income and Expenditure included in the whole authority Net Expenditure of Continuing Operations but not allocated to specific services		
(585)	(Gain) / Loss on sale of HRA non-current assets		(1,117)
4,468	Interest payable and similar charges		4,467
(22)	Interest and investment income		(21)
300	Pensions interest cost and expected return on pensions assets		0
0	Net interest on the net defined benefit liability (asset)	6	610
5	Income and expenditure in relation to investment properties and changes in their fair value		(13)
(137)	Capital Grants and Contributions Receivable		(575)
(8,453)	(Surplus) or Deficit for the year on HRA services		(17,748)

NOTES TO THE HOUSING REVENUE ACCOUNT

1. HOUSING REVENUE ACCOUNT ASSETS

a) Categorised by type of accommodation

31 March 2014	Houses	Bungalows	Flats	Total
Bedsits	0	0	204	204
1 Bedroom	1	363	745	1,109
2 Bedrooms	715	499	406	1,620
3 Bedrooms	1,936	18	5	1,959
4+ Bedrooms	132	1	0	133
Total	2,784	881	1,360	5,025

31 March 2013	Houses	Bungalows	Flats	Total
Bedsits	0	0	208	208
1 Bedroom	1	360	744	1,105
2 Bedrooms	722	500	409	1,631
3 Bedrooms	1,929	18	5	1,952
4+ Bedrooms	128	1	0	129
Total	2,780	879	1,366	5,025

b) Open Market Value with vacant possession

The following analysis shows the value of dwellings within the HRA if they were sold on the open market with vacant possession.

	1 April 2012 £000	1 April 2013 £000
Council Housing Assets		
Standard Dwellings	725,078	749,595
Restricted Housing	58,934	58,966
Special Housing	2,977	3,024
Garages	8,887	8,972
	795,876	820,557
Other Assets		
Investment Property	200	183
Land	421	430
Community Centre	6	57
	627	670
	796,503	821,227

NOTES TO THE HOUSING REVENUE ACCOUNT

c) Gross Value and Number by Type of HRA Assets

This analysis shows the gross value and number by types of dwelling within the HRA. The Balance Sheet value is less than the open market value as it reflects the economic cost to government of providing council housing at less than open market rents.

	1 April 2013		31 March 2014	
	Number of Units	Value £000	Number of Units	Value £000
Council Housing Assets				
Standard Dwellings	4,433	239,871	4,438	251,786
Restricted Housing	569	18,869	568	19,586
Special Housing	23	3,024	19	2,738
Garages	1,853	8,971	1,853	8,971
	6,878	270,735	6,878	283,081
Other Assets				
Investment Property	1	183	1	183
Land	7	430	7	430
Community Centre	1	57	1	57
	9	670	9	670
Total	6,887	271,405	6,887	283,751

d) Capital Expenditure

Housing Revenue Account capital expenditure in 2013/14 amounted to £10.646 million and was applied to:

	2012/13 £000	2013/14 £000
Planned Maintenance of Housing Revenue Account Properties	6,017	4,202
Environmental Enhancements	193	229
New Build	15	47
New Standard Housing	6,273	6,168
Total	12,498	10,646

e) Funding of HRA Capital Expenditure

	2012/13 £000	2013/14 £000
Revenue Contributions	6,843	2,415
Major Repairs Reserve	5,506	5,248
Grant	137	0
Developers' Contributions	0	1,154
Capital Receipts	12	1,829
Total	12,498	10,646

NOTES TO THE HOUSING REVENUE ACCOUNT

2. RENT ARREARS

	31 March 2013	31 March 2014
	£000	£000
Rent Arrears		
- current tenants	361	324
- former tenants	259	282
	620	606
Less provision for bad debts	(400)	(408)
Anticipated collectable arrears of rent	220	198

3. HOUSING REPAIRS

The following table shows expenditure for the different categories of work undertaken on housing repairs:

	2012/13	2013/14
	£000	£000
Cyclical Maintenance	1,276	1,268
Reactive Maintenance	2,289	2,478
Disabled Facilities Grants	458	494
Total	4,023	4,240

The Council also undertook £4.202 million of housing works, which were treated as capital expenditure. The main categories of work were central heating, roof replacement and kitchen and bathroom modernisations.

NOTES TO THE HOUSING REVENUE ACCOUNT

4. HRA DEPRECIATION AND IMPAIRMENT OF FIXED ASSETS

a) Depreciation

The figures below show the depreciation charged to the Housing Revenue Account analysed over type of asset.

	2012/13 £000	2013/14 £000
Standard Accommodation	4,464	4,581
Restricted Accommodation	451	360
Special Housing	176	173
	5,091	5,114
Garages	415	128
Other Buildings	0	6
	5,506	5,248
Offices (included in Supervision and Management costs)	46	1
Total	5,552	5,249

b) Impairment

In 2013/14 there was a net increase in Housing asset values credited to the Housing Revenue Account of £17.647 million but these were offset by capital expenditure not enhancing value of £8.634 million, to arrive at a net impairment credit of £9.013 million. This compares to a net credit of £1.287 million in 2012/13. In 2012/13 £17,000 of the Revaluation Decrease relates to an asset value reduction that is included within the Investment Properties line of the Housing Revenue Account. In addition, other net Housing asset valuation increases credited to the Revaluation Reserve were £1,000 (£784,000 in 2012/13).

	2012/13 £000	2013/14 £000
Housing Revenue Account/Capital Adjustment Account		
Revaluation Increases	(12,035)	(17,647)
Revaluation Decreases	118	0
Net Revaluation (Increases)/Decreases	(11,917)	(17,647)
Capital Expenditure not enhancing asset value	10,630	8,634
Total Housing Revenue Account Impairment	(1,287)	(9,013)
Revaluation Reserve		
Revaluation Increases	(787)	(1)
Revaluation Decreases	3	0
Total Revaluation Reserve	(784)	(1)
Total HRA Impairments/Revaluations	(2,071)	(9,014)

NOTES TO THE HOUSING REVENUE ACCOUNT

5. SUMS DIRECTED BY THE SECRETARY OF STATE

In accordance with the Housing Revenue Account (Rent Rebate Subsidy Deductions) Direction 2003, an amount of £143,000 has been transferred from the Housing Revenue Account to the General Fund. This is in lieu of subsidy limitation costs borne by the General Fund.

	2012/13	2013/14
	£000	£000
Sums directed by the Secretary of State	6	143

6. HRA CONTRIBUTION TO/FROM THE PENSION RESERVE

The Council has applied IAS19 to the Housing Revenue Account. This means that service expenditure reflects the appropriate allocation of retirement costs earned in the year rather than actual employer's contributions made. An appropriation has been made from the Pensions Reserve to negate the impact on the Housing Revenue Account balance of all items. The following transactions have been made in the HRA:

	2012/13	2013/14
	£000	£000
Net Cost of Services:		
Current service cost	456	686
Past service cost	91	24
Net Operating Expenditure:		
Interest cost	1,156	0
Net Interest Expense	0	610
Expected return on assets in the scheme	(856)	0
Amounts to be met from Government Grants and Local Taxation		
Movement on pensions reserve	(299)	(756)
Actual amount charged against dwelling rents for pensions in the year:		
Employers' contributions payable to scheme	548	564

7. AMORTISATION OF PREMIUMS AND DISCOUNTS

Deferred premiums attributable to the HRA were £52,000 in 2013/14 (£57,000 2012/13). These were funded from subsidy.

NOTES TO THE HOUSING REVENUE ACCOUNT

8. MAJOR REPAIRS RESERVE

The following table shows the movements on the Major Repairs Reserve.

	2012/13 £000	2013/14 £000
Balance 1 April	0	0
Transferred to Reserve	5,506	5,248
Transferred from Reserve to HRA	0	0
Debits in respect of capital expenditure on land, houses and other property	(5,506)	(5,248)
Balance 31 March	0	0

9. CAPITAL RECEIPTS

Total Capital Receipts in respect of the Housing Revenue Account in 2013/14 amounted to £3.380 million (2012/13 was £1.621 million) after adjusting for administration and other costs.

The amount that was due to be paid over to the DCLG under the Local Government Act 2003, and included in this total, amounted to £0.533 million (2012/13 was £0.405 million), leaving Usable Capital Receipts of £2.847 million (2012/13 was £1.216 million).

	2012/13 £000	2013/14 £000
Sale of Land	65	507
Sale of Council Houses	1,554	2,782
Mortgages Repaid	2	2
Rent to Mortgage	0	89
Total Capital Receipts	1,621	3,380
Payments due to DCLG (Local Government Act 2003)	(405)	(533)
Usable Capital Receipts	1,216	2,847

COLLECTION FUND

The Collection Fund is an agent's statement that shows the transactions of the billing authority in relation to the collection of council tax and non-domestic rates from taxpayers and the distribution of the income to local authorities and the Government. While there is only one Collection Fund, separate statements have been shown for council tax and non-domestic rates due to the additional complexity of non-domestic rates transactions following the introduction of the Retention Scheme in 2013/14.

COLLECTION FUND – COUNCIL TAX

The Council collects council tax for its own spending needs and on behalf of Hampshire County Council, Police and Crime Commissioner for Hampshire, Hampshire Fire and Rescue Authority and local town and parish councils.

2012/13		COUNCIL TAX	2013/14	
£000	£000		£000	£000
	(98,927)	Income		
		Income from Council Tax		(101,374)
		Transfers from General Fund:		
(9,690)		Council Tax Benefits	0	
2	(9,688)	Transitional Relief	1	1
	(108,615)	Total Income		(101,373)
		Expenditure		
		Precepts:		
76,050		Hampshire County Council	70,267	
10,716		Police and Crime Commissioner for Hampshire	10,240	
4,498		Hampshire Fire And Rescue Authority	4,156	
16,189	107,453	New Forest District Council (including town and parish council requirements)	14,978	99,641
		Bad and Doubtful Debts		
117		Write-offs	151	
40	157	Increase / (decrease) in provisions	8	159
		Contributions:		
	779	Previous year's estimated council tax surplus		876
	108,389	Total Expenditure		100,676
	(226)	Movement on fund balance		(697)
	(916)	Surplus at 1 April		(1,142)
	(226)	Movement on fund balance for year		(697)
	(1,142)	Surplus at 31 March		(1,839)

COLLECTION FUND

COLLECTION FUND – BUSINESS RATES

The Council collects business rates for its own spending needs and on behalf of the Government, Hampshire County Council and Hampshire Fire and Rescue Authority.

2012/13		BUSINESS RATES	2013/14	
£000	£000		£000	£000
		Income		
	0	Income collectable from Business Ratepayers		
	(60,213)	Current System		(62,326)
		Old System		(102)
	0	Transitional Protection Payments		(1,158)
	(60,213)	Total Income		(63,586)
		Expenditure		
59,363		Payments to National Pool (Old System)	102	
0		Payments to DCLG - Business Rates Retention	28,282	
0		New Forest District Council	22,625	
0		Hampshire County Council	5,091	
0		Hampshire Fire And Rescue Authority	566	
287		Costs of Collection	286	
	59,650			56,952
		Bad and Doubtful Debts		
371		Write-offs	270	
192		Increase / (decrease) in provisions	53	
0		Appeals Provision	7,149	
	563			7,472
	60,213	Total Expenditure		64,424
	0	Movement on fund balance		838
	0	(Surplus) / Deficit at 1 April		0
	0	Movement on fund balance for year		838
	0	Government safety net contribution - New Forest District Council		(335)
	0	(Surplus) / Deficit at 31 March		503

NOTES TO THE COLLECTION FUND

1. GENERAL

Any surplus or deficit in respect of Council Tax at the end of the year is, during the next year distributed between the billing authority and major precepting authorities in proportion to their precepts in the year the surplus or deficit occurred.

Any surplus or deficit in respect of Business Rates at the end of the year is distributed in accordance with the percentage allocations set out in note 5.

2. CALCULATION OF THE TAX BASE

The Council Tax charge for the year is calculated by dividing the Council's budget requirement by the Council's tax base.

The tax base is the number of chargeable dwellings in each valuation band (adjusted for dwellings where discounts apply) converted to an equivalent number of band D dwellings.

New Forest District Council's tax base for tax setting purposes was calculated as follows:

Band	Estimated number of Taxable Properties *	Ratio	Number of Band D Equivalent Properties
Disabled A	20.75	5/9	11.50
A	5,445.82	6/9	3,630.50
B	10,405.55	7/9	8,093.20
C	16,122.08	8/9	14,330.70
D	17,417.34	9/9	17,417.30
E	12,255.25	11/9	14,978.60
F	6,240.83	13/9	9,014.50
G	4,117.29	15/9	6,862.20
H	520.42	18/9	1,040.80
Total	72,545.33		75,379.30
Less: Adjustment for collection rates			1,065.70
Less: Council Tax Reduction Scheme			6,610.90
Council Tax Base			67,702.70

* after adjusting for the effects of discounts and anticipated changes during the year for new properties, demolitions, disabled persons relief, exempt properties and successful appeals against valuations.

3. ACCOUNTING FOR THE COLLECTION FUND BALANCE – COUNCIL TAX

The opening balance on the Collection Fund for 2013/14 was a £1,142,000 surplus. The surplus at the end of the year is split between Hampshire County Council, New Forest District Council, Police and Crime Commissioner for Hampshire and Hampshire Fire and Rescue Authority.

In the Balance Sheet at 31 March 2014, the Council included the £1,839,000 surplus on a disaggregated basis as a creditor of £1,563,000 and a £276,000 attributable surplus on the Collection Fund balance alongside the General Fund balance.

NOTES TO THE COLLECTION FUND

4. PRECEPTS AND DEMANDS ON THE COLLECTION FUND – COUNCIL TAX

2012/13				2013/14		
Precept	Share of Surplus	Total		Precept	Share of Surplus	Total
£000	£000	£000		£000	£000	£000
76,050	808	76,858	Hampshire County Council	70,267	1,297	71,564
10,716	114	10,830	Police and Crime Commissioner for Hampshire	10,240	189	10,429
4,498	48	4,546	Hampshire Fire and Rescue Authority	4,156	77	4,233
16,189	172	16,361	New Forest District Council (including town and parish council requirements)	14,978	276	15,254
107,453	1,142	108,595		99,641	1,839	101,480

5. INCOME FROM BUSINESS RATEPAYERS

Under the arrangements for business rates, the Council collects non-domestic rates for its area, which are based on local rateable values multiplied by a uniform rate determined by the Government. The total amount, less certain reliefs and other reductions, is paid into the Collection Fund before being distributed to Central Government (50%), New Forest District Council (40%), Hampshire County Council (9%) and Hampshire Fire and Rescue Authority (1%).

The total non-domestic rateable value at 31 March 2014 was £157.214 million. The national non-domestic multiplier was 47.1p. This gave a potential business rate yield of £74.048 million. After allowing for items such as rateable value amendments, empty properties, small property reductions and transitional and charitable reliefs, the net amount of business rates collectable was £62.326 million.

6. ACCOUNTING FOR THE COLLECTION FUND BALANCE – BUSINESS RATES

2013/14 was the first year of the Business Rates Retention Scheme and therefore there was no opening Collection Fund Balance. The year-end balance of £503,000 is split between Central Government, Hampshire County Council and Hampshire Fire and Rescue Authority. It is included in the Balance Sheet on a disaggregated basis as a creditor and is netted off the Council Tax Surplus.

7. DEMANDS ON THE COLLECTION FUND – BUSINESS RATES

2012/13				2013/14		
Demand	Share of Deficit	Total		Demand (New System)	Share of Deficit	Total
£000	£000	£000		£000	£000	£000
0	0	0	Central Government	28,282	(419)	27,863
0	0	0	Hampshire County Council	5,091	(76)	5,015
0	0	0	Hampshire Fire and Rescue Authority	566	(8)	558
0	0	0	New Forest District Council	22,625	(335)	22,290
0	0	0		56,564	(838)	55,726

GLOSSARY OF TERMS

Budget

The Council's plans set out in financial terms. Both revenue and capital budgets are prepared, and are used to control and monitor expenditure and performance.

Capital Expenditure

Expenditure on the purchase of assets, which will be of use or benefit to the Council/Community for longer than one year.

Capital Financing

The raising of money to pay for capital expenditure.

Capital Receipts

Proceeds from the sale of long-term assets e.g. land or buildings.

Direct Revenue Financing

Financing of capital expenditure by a direct charge to a revenue account. This method of finance avoids borrowing.

Financial Reporting Standards (FRS)

Accounting practices recommended by the major accounting bodies.

General Fund

The section of the Council's accounts that covers services paid for by the Council Tax, Non-Domestic Rate and Revenue Support Grant.

Housing Revenue Account

The account, which records all of the income and expenditure relating to the provision of council housing.

Impairment

At the end of each year each asset is reviewed. Impairment is accounted for if there is evidence that there has been a reduction in value.

Lease

A method of financing capital expenditure where a rental charge is paid for the use of an asset over a specified period of time. This rental covers a proportion of the capital cost of the asset, together with a return on the finance provided by the leasing company.

Long- term Assets

An asset that has a life of more than one year.

GLOSSARY OF TERMS

Long-term Investments

Loans that the Council has given that are repayable after 364 days of the start of the financial year.

Money Market Investment

An investment with a maturity date that is more than 364 days from the original investment date. This Category will include loans that are for longer periods than 364 days but can be repaid earlier if the borrower wishes.

PWLB Debt

Borrowing that is raised from the Public Works Loan Board, a UK Central Government organisation.

Revenue Support Grant (RSG)

Grant paid by the Government to local authorities to help them finance the cost of their services. The system is designed so that if all local authorities spend at the level determined by the Government, the council tax would be the same across the country.

Revenue Expenditure/Income

The costs or income relating to the day-to-day provision of services.

Short-term Loans

Loans that the Council has raised that are repayable within 364 days of the start of the financial year.

Support Services

The costs of professional, administrative and technical support given to the departments that provides services to the public.

Temporary Investments

Investments that the Council has made that are repayable within 364 days from the date of the original investment.